

# KETTERING TOWN COUNCIL

## REPORT FOR DECISION

Item No:- 23/013

Committee:-	ANNUAL COUNCIL
Date:-	17 <sup>th</sup> May 2023
Author:-	Martin Hammond, Clerk
Report Title:-	Amendments to Committee Terms of Reference
Wards Affected:-	None

### 1. Purpose of Report

To make some consequential amendments to the terms of reference for committees, partly to reflect changes made during the last twelve months.

### 2. Recommendation

That the changes listed below be approved.

### 3. Information

3.1. This report tidies up some of the changes which have effectively made to committee terms of reference during the year but not explicitly approved until now.

#### **Markets and Events Committee**

To amend (changes in red)

- a. To determine the rules and regulations of the general ~~and collectors~~ markets in Kettering Town Centre, consistent with the market charter and the relevant legislation, **and to determine the nature, location and frequency of specialist markets throughout the town.**

To add

- h. To determine the acquisition of assets and materials which enable the delivery of events and markets, within budgets

## **Finance and Governance Committee**

To add:-

- s. Taking the lead on developing proposals for climate change mitigation, approving expenditure on such measures, (except where Council needs to approve them) and advising other committees of their obligations on climate change mitigation, including, if necessary, setting up time-limited working groups to develop projects or policy.
- t. Retaining oversight of the office of the Mayor and the care and maintenance of the civic assets owned by the Council

To amend:- (changes in red)

- n. Considering policies which govern the making of grants, **including the award of lottery grants from the Town Lottery Fund**, and awarding grants to local organisations as per the Council's Grants Policies

### **4. Finance and Legal Implications**

No new implications

### **5. Policy and Climate Change Implications**

All these changes are the consequence of decisions made earlier in the year except t under finance and governance which has been omitted through oversight.

### Background Documents

Council minutes, December 2022, January 2023 , April 2023

