

## ANNUAL TOWN COUNCIL MEETING

**18 May 2022 at 7.00 pm**

**NOTICE IS HEREBY GIVEN** that the Annual Meeting of the Town Council will be held at 7.00pm on Wednesday 18<sup>th</sup> May 2022, in the Council Chamber, Municipal Offices, Bowling Green Road, Kettering, Northants, NN15 7QX, when the business set out below will be transacted.

The press and public are welcome to observe this meeting. Please indicate to the clerk, before 5pm on 17<sup>th</sup> May 2022, if you wish to attend, as spaces are limited.



**Town Clerk,  
11th May 2022**

<b>Item No</b>	<b>Item Description</b>
2022/001	Election of Mayor
2022/002	Appointment of Deputy Mayor
2022/003	Appointment of Mayor's Chaplain
2022/004	Apologies for absence
2022/005	Declarations of Interest
2022/006	Minutes of the meeting of the Council held on 20 <sup>th</sup> April 2022 (attachment)
2022/007	Public Session

If you wish to speak at this meeting, you may only do so in relation to an item on the agenda. You must register your request by 5pm the day before the meeting. With the permission of the Mayor you will be allowed to speak for a maximum of three minutes, with a maximum of 15 minutes for all speakers.

- 2022/008 Mayor's Announcements
- 2022/009 Appointment of a member to serve as Leader of the Council,
- 2022/010 Leader's announcements
- 2022/011 Appointment of committee memberships (attachment)
- 2022/012 Terms of Reference for Council Committees (attachment)  
  
To approve the revised and new terms of reference for
  - Finance and Governance Committee
  - Markets and Events Committee.
- 2022/013 Appointment of members to outside bodies (attachment)
- 2022/014 Calendar of Meetings for 2022/23 financial year (attachment)
- 2022/015 Internal Audit Report, Annual Governance and Accounting Statements
  - a) To receive the Internal Audit report for 2021/22 (to follow)
  - b) To approve the Annual Governance Statement for 2021/22 (attachment)
  - c) To approve the Accounting Statements for 2021/22 (attachment)
- 2022/016 Finance, audit and banking arrangements (attachment)
  - a) Appointment of members to authorise and audit payments
  - b) Amendments to banking arrangements for the coming year
  - c) Appointment of Internal Auditor for 2022/23
  - d) Asset Register
- 2022/017 Public Spaces Protection Order, Kettering Town Centre, Consultation Response (attachment)  
To agree the draft response to the NNC consultation
- 2020/018 Kettering Market (attachment)  
To agree changes to the operation of the market.

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**Members and guests are invited to join the Mayor for a complementary drink in Kino Lounge after the meeting has ended.**