



Kettering
TOWN COUNCIL

Community • Environment • Heritage

Kettering Conference Centre
Thurston Drive
Kettering
Northants
NN15 6PB

Tel 01536 697490
clerk@ketteringtowncouncil.gov.uk
www.ketteringtowncouncil.gov.uk

ANNUAL TOWN COUNCIL MEETING

15th May 2024 at 7.00 pm

NOTICE IS HEREBY GIVEN that the Annual Meeting of the Town Council will be held at 7.00pm on Wednesday 15th May 2024, in the William Toller Hall, Toller Meeting Rooms, Meeting Lane, Kettering, when the business set out below will be transacted.

The press and public are welcome to observe this meeting. Please indicate to the clerk, before 5pm on 13th May 2024, if you wish to attend, as spaces are limited.

**Town Clerk,
8th May 2024**

Item No	Item Description
2024/001	Election of Mayor
2024/002	Appointment of Deputy Mayor
2024/003	Apologies for absence
2024/004	Declarations of Interest
2024/005	Minutes of the meeting of the Council held on 24th April 2024 (attachment)
2024/006	Public Session

If you wish to speak at this meeting, you may only do so in relation to an item on the agenda. You must register your request by 5pm the day before the meeting. With the permission of the

Mayor you will be allowed to speak for a maximum of three minutes, with a maximum of 15 minutes for all speakers.

- 2024/007 Mayor's Announcements
- 2024/008 Appointment of a member to serve as Leader of the Council,
- 2024/009 Leader's announcements
- 2024/010 Appointment of committee memberships (attachment)
- 2024/011 Appointment of members to outside bodies (attachment)
- 2024/012 Calendar of Meetings for 2024/5 financial year (attachment)
- 2024/013 Amendments to the Terms of Reference for Committees (attachment)
- 2024/014 Internal Audit Report, Annual Governance and Accounting Statements
 - a) To receive the Internal Audit report for 2023/24 (attachment)
 - b) To approve the Annual Governance Statement for 2023/24 (attachment)
 - c) To approve the Accounting Statements for 2023/24 (attachment)
- 2024/015 Finance, audit and banking arrangements (attachment)
 - a) Appointment of members to authorise and audit payments
 - b) Confirmation of banking arrangements for the coming year
 - c) Appointment of Internal Auditor for 2024/25
 - d) Asset Register

Members and guests are invited to join the Mayor for a complementary drink in the Royal Hotel, Kettering after the meeting has ended.