

# Kettering Town Council

MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE OF KETTERING TOWN COUNCIL HELD IN THE COMMITTEE ROOM, BOWLING GREEN ROAD, KETTERING AT 7PM ON 28<sup>TH</sup> SEPTEMBER 2022

Councillors Present: Cllr Mark Rowley (Chair)  
Cllrs Dez Dell, Alexander Evelyn, Maggie Don, and Craig Skinner

Officers present:- Martin Hammond, Town Clerk

No members of the public/press attended.

Item Number	Description
<b>FC22/033</b>	<b>Apologies for absence</b>  Apologies for absence were received from Cllrs Bunday, R Carter and S Edwards, and Cllr Evelyn was substituting for Cllr Bunday.
<b>FC22/034</b>	<b>Declarations of interest</b> None declared
<b>FC22/035</b>	<b>Minutes</b>  The minutes of the meeting held on 20 <sup>th</sup> July 2022 were agreed as a correct record and signed by the chair
<b>FC22/036</b>	<b>Draft budget for 2023-24 and corporate plan 2023-24 onwards</b>  A report was submitted setting out some of the known pressures on the budget for 2023/24 and seeking approval for the consultation arrangements for the budget which would be implemented this autumn.  Members considered what the appropriate level of precept would be for 2023/24, given those pressures, and additionally discussed how income could be generated from other sources so as to reduce reliance on the precept, and ultimately, on the size of annual increases in it.  <b>RESOLVED</b> that  a) a ceiling on the 23/24 precept of approximately £24 per band D property was considered viable (about £400,000) and that a report be submitted to Council on 19 <sup>th</sup> October using that as guide to the draft budget

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	<ul style="list-style-type: none"><li>b) that the consultation arrangements set out in the report be approved</li><li>c) that the corporate plan be revised to reflect changes and new pressures since last year, but not fundamentally re-written.</li></ul>
<b>FC22/037</b>	<p><b>Community Resilience Fund</b></p> <p>A report was submitted which detailed three proposals for use of the community resilience fund, criteria for which had been agreed at the previous meeting of this committee.</p> <p><b>RESOLVED</b> that</p> <ul style="list-style-type: none"><li>a) the proposal “Teas Up Community Meet Up” from St Michaels Church for a weekly day centre session for isolated people be supported in the sum of £850.</li><li>b) The proposal for volunteer recruitment and training by Citizens Advice Bureau be supported in the sum of £1500</li><li>c) The third proposal from Picture the Difference to provide practical cookery support for families and individuals be deferred for further information on how the project could be scaled down to be affordable.</li></ul>
<b>FC22/038</b>	<p><b>Monitoring of the Corporate Plan</b></p> <p>The Committee received a report on progress against the action plan within the corporate plan . Updates on most items were made verbally.</p>
<b>FC22/039</b>	<p><b>Office Relocation Costs</b></p> <p>A report was submitted detailing quotations received from removal companies to effect the office move at the end of October and setting out the other consequent decisions required as a result of the office relocation.</p> <p><b>RESOLVED</b> that</p> <ul style="list-style-type: none"><li>a) The quote received by TD Removals in the sum of £1350 be approved</li><li>b) Authority be given to the clerk to acquire a small fridge and additional desk and chair from the remaining accommodation and office admin budgets</li><li>c) NNC be asked to permit the current Mayoral safe to be left where it is until April 2023, to allow the Council time to make alternative arrangements and</li></ul>

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	<p>any necessary adjustments to the insurance policy and that access to that safe be sought for the duration during normal office hours.</p> <p>d) Failing that, the items in the current safe be stored in a self storage facility</p> <p>e) To note the revised rental charge proposed by Kettering Conference Centre of £525 per month (up from £480 reported at the previous meeting).</p>
<b>FC22/040</b>	<p><b>Acceptance of quotes for speed device</b></p> <p>A report was submitted detailing three quotes for a new speed camera for Pytchley Rd</p> <p><b>RESOLVED</b> that the quotation received from Coeval in the sum of £2963 plus an installation and commissioning fee of £535 be approved.</p>
<b>FC22/041</b>	<p><b>Budget Monitoring</b></p> <p>The financial position as at the 20<sup>th</sup> September was submitted and noted. The second half of the precept payment had also been received on the 28<sup>th</sup> September.</p> <p>The report also summarised the monies raised by the Lottery fund, which was shortly to exceed £1000.</p> <p><b>RESOLVED</b> that</p> <p>a) The financial position as at the 20<sup>th</sup> September be noted</p> <p>b) That transfers of £25000 and £11000 be now made into the reserve account and elections account</p> <p>c) That a report be submitted to the next meeting setting out how the lottery monies already raised could be used.</p>
<b>FC22/042</b>	<p><b>Invoices</b></p> <p>A report was submitted setting out all the payments that had been made since the last meeting and seeking approval for outstanding invoices and payments,</p> <p><b>RESOLVED</b> that the report be noted and that approval be given for the following payments to be made:-</p>

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	<ul style="list-style-type: none"><li>• Oneway TM Limited - Traffic management and marshalling, Remembrance parade and service £2220.00 incl VAT</li><li>• Clerk – expenses; postage stamps, cable ties, bunting for street food Saturdays/other events, and wreath HM The Queen. £179.58 incl. some VAT</li><li>• Deputy Clerk expenses – black arms bands, HM Queen £ 106.71 incl VAT</li><li>• Mayoral expenses – Cllr Watts<ul style="list-style-type: none"><li>• Amendments to the chain of office (Thorntons) £ 40</li><li>• Mileage on Mayoral duties £ 84.95</li></ul></li><li>• Member expenses – equipment for Street Food Saturdays Cllr Fedorowycz £24.49</li><li>• 2Commune – website training for Deputy Clerk £150 plus VAT</li></ul>
	Meeting closed at 8.15 pm

Signed.....

Date.....