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KETTERING TOWN COUNCIL

REPORT FOR DECISION

Item No:- 22/087

Committee:-	Council
Date:-	18 th January 2023
Author:-	Martin Hammond, Town clerk
Report Title:-	Calendar of Meetings for 2023/24 Year
Wards Affected:-	All

1. Purpose of Report

To agree a calendar of meetings for the 2023-24 municipal year

2. Recommendations

Council is recommended to approve the attached calendar of meetings.

3. Information

- 3.1. The attached calendar of meetings has been prepared based on the 2022-3 calendar, on the principle that all meetings should take place on a Wednesday evening wherever possible. sets out the proposed dates for Council, Town meetings, F&G, Planning and M&E and Committee meetings. Other committees and working groups will meet on an ad hoc basis, and therefore tend not to meet on a Wednesday, mostly because there are not enough unused slots.
- 3.2. The frequency of meetings for each body have not been changed. A gap has been left during August with no meetings between the 2nd August and 5th September. The Town Meeting for the late summer has been moved from August to September.
- 3.3. The calendar of meetings does not reflect the decision Council is due to make at this meeting in respect of the future structure of the climate change working group; if members



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chose option (b) (creation of a new committee) then it will be necessary to add such meetings into the calendar and recirculate.

3.4. A decision is nevertheless required now so that the website and diaries can be updated, rooms booked and work schedules drawn up ahead of the coming municipal year.

3.5. Members are also asked to confirm the continued use of the Toller Church rooms for all formal meetings of the Council and its committees; working groups and the Staffing and Neighbourhood Planning Committees can be accommodated at Kettering Conference Centre.

4. Consultation and Engagement

There has been no specific consultation on the calendar, but clarity now will help with the engagement of key partners who may be required at meetings in the future.

5. Finance, Legal and Resource Implications

5.1. There are no specific financial implications, unless members wish to move away from using the Toller Church Rooms.

6. Policy Implications

None, apart from the need to be transparent about the Councils' meetings structure.

Background Papers

None