

Kettering Town Council

MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE OF KETTERING TOWN COUNCIL HELD IN THE COMMITTEE ROOM, BOWLING GREEN ROAD, KETTERING AT 7PM ON 20TH JULY 2022

Councillors Present: Cllr Mark Rowley (Chair)
Cllrs Lloyd Bunday, Robin Carter, Maggie Don, Scott Edwards, Emily Fedorowycz and Craig Skinner

Officers present:- Martin Hammond, Town Clerk

One member of the public attended.

Item Number	Description
FC22/022	Apologies for absence Apologies for absence were received from Cllr Dell, for whom Cllr Fedorowycz was acting as substitute
FC22/023	Declarations of interest None declared
FC22/024	Minutes The minutes of the meeting held on 22 nd June 2022 were agreed as a correct record and signed by the chair.
FC22/025	Traffic Speed Devices A report was submitted which sought approval for installing posts to mount the existing speed devices on and to seek members' views on the acquisition of a third camera. The solar panels acquired for the existing camera had been of such a size that it was not possible to mount them on lamp-posts, so it was necessary to provide them with a dedicated pole. The cost of installing a pole under highway regulations, was approximately £1100 and there was insufficient funding for two poles in the remaining budget for speed devices. Members agreed to defer consideration of a third camera until item FC22/026 below RESOLVED that arrangements be made for the cameras to be fitted on a dedicated pole close to their existing locations on the highway and that this be funded by the remainder of the budget for speed devices and by drawing on money from within the Community Infrastructure budget .

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<p>FC22/026</p>	<p>Community Infrastructure Fund</p> <p>A report was submitted seeking approval for a framework for use of this fund, of which £18,900 remained uncommitted.</p> <p>A long list of potential uses of the fund was provided and members debated each item in turn, together with some further ideas.</p> <p>It was agreed that some commitments from the fund could be made now and that further reports would be required for other items once costs and practicalities had been explored in more details.</p> <p>RESOLVED</p> <ul style="list-style-type: none"> a) That the following commitments be made now:- <ul style="list-style-type: none"> i) A third traffic speed device for Ptychley Rd- up to £4350 ii) Where possible, combined bleed kit and defibrillator cabinets or just bleed cabinets, – up to £3000, for at least four cabinets in or close to the town centre b) That the following items be costed up and a report back be made on each:- <ul style="list-style-type: none"> i) Extra power points for public and market use in Gold St ii) A digital Town Council notice board also for Gold St iii) New recycling bins to replace conventional litter bins in the town centre
<p>FC22/027</p>	<p>Community Resilience Fund</p> <p>A report was submitted which sought approval for the criteria under which this fund could be used.</p> <p>RESOLVED that the following criteria be applied to the fund</p> <ul style="list-style-type: none"> • The money can be used to <ul style="list-style-type: none"> ○ Help social support networks be developed or sustained, where delivered through community groups, voluntary organisations, religious institutions or charities ○ Help people take more exercise and eat more healthily – especially children and older people

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	<ul style="list-style-type: none"> ○ Help people improve their mental health and general wellbeing through activities and social networks. ○ Support networks, like neighbourhood watch schemes, which improve the ability of neighbourhoods to resist crime ○ Supports measures which help people develop habits which consume fewer natural resources and saves them money ○ Communicate and publicise services listed above. • The fund will not be available for capital expenditure (e.g to buy single items costing more than £250) • Funding in any one year for any project does not imply that it will be repeated in subsequent years.
FC22/028	<p>Accommodation for the Town Council</p> <p>A report was submitted on the costs and features of the short-listed options for the Town Council's move to new premises. The Corn Market Hall had been discounted due to the ongoing negotiations between NNC as owner and its preferred leisure contractor and therefore members debated the competing merits of the Toller Church Rooms and the Kettering Conference Centre.</p> <p>After a thorough debate, the chairman put forward three options</p> <ul style="list-style-type: none"> - Offices and meeting rooms at KCC - 1 vote for - Offices and meeting rooms at Toller and voting on each of the options – 2 votes for - Offices at KCC and use of the Toller Rooms for most formal meetings – 3 votes for <p>RESOLVED that</p> <ul style="list-style-type: none"> a) the clerk be authorised to enter into an agreement with Kettering Conference Centre for occupation of offices within that site and with Toller Church for a standing arrangement for evening Council, Town and committee meetings and for Mayoral functions b) the cost of acquiring appropriate audio-visual facilities be explored and quotations sought for removal costs c) that the need for a replacement safe for mayoral insignia be explored .
FC22/029	Timetable and Consultation Process 2023-24 Budget

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	<p>A report was submitted setting out a proposed timetable for the next year's budget and seeking member's views on the consultation process to be followed.</p> <p>After discussion, it was</p> <p>RESOLVED</p> <ul style="list-style-type: none"> a) That the timetable as set out in the report be agreed, with the addition of an early stage request for members to make proposals for items to be included in the budget ahead of the committee's meeting on 28th September b) That the consultation process follow that applied in 2021, with the addition of a consultation event for the wider public, either on a market stall or within an unused shop unit at the Newlands, during November, with members being asked to spend some time at the event on a rota.
FC22/030	<p>Monitoring of the Corporate Plan</p> <p>The Committee received a report on progress against the action plan within the corporate plan. Updates on most items were made verbally and supplemented by members.</p> <p>Some progress was being made on the outstanding list of allotments actions.</p> <p>It was agreed to establish the likely date for a referendum on the Neighbourhood Plan, now that an inspector had been appointed, and convene a meeting of the neighbourhood Planning Committee to consider the engagement process.</p>
FC22/031	<p>Budget Monitoring</p> <p>The financial position as at the 13th July was received and noted. Members were happy with the new format produced by the financial management system.</p> <p>The report also outlined the position of the lottery account after the first five draws. The sums were only slowly accumulating in this early stage of the lottery and there was less than £300 available for good causes at present. It was proposed that a report for the September meeting of the committee was submitted, to consider how the first use of the</p>

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	monies could be applied. This in turn, would help promote the purpose of the lottery to new supporters and build its reach.
FC22/032	Invoices A report was submitted setting out all the payments made since the last meeting and seeking approval for two invoices to be paid. RESOLVED that the report be noted and that approval be given for the following payments to be made - Knights and Hyde office supplies £28.04 incl VAT - Clerk , expenses re Kettfest £28.00
	Meeting closed at 8.55pm

Signed.....

Date.....