

# KETTERING TOWN COUNCIL

## REPORT FOR DECISION

Item No FC21/035

Committee:-	Finance and Governance Committee
Date:-	16 <sup>th</sup> December 2021
Author:-	Martin Hammond, Clerk
Report Title:-	INVOICES
Wards Affected:-	n/a

### 1. Purpose of Report

To approve the payment of invoices received

### 2. Recommendations

The Committee is asked to approve the invoices in 3.1. below

### 3. Information

#### 3.1. The following invoices have been received

- Knights and Hyde stationary order	£ 25.55	incl VAT*
- Knights and Hyde stationary order	£ 18.05	incl VAT*
- 2Commune – website management training for clerk	£ 180.00	incl VAT
- Society of Local Council Clerks, Membership	£ 277.00	

\*The larger parts of these invoices are for materials associated with the Charities for the Poor and will be recharged to the Trustees.

3.2. As agreed at the last meeting and by Council, all invoices arising from a contractual commitment are now being posted direct to the bank account for the authorising members to sign off.

3.3 Other invoices authorised since the last meeting under delegated powers were

- 2Commune Website hosting and licence fees 2022 £ 552 incl VAT

- NNC accommodation charges December £1000
- Cloudy IT – ITC support charges December £177 incl VAT
- Clerk salary, tax and NI and Employers NI, Dec £3101.80

#### **4. Finance, Legal and Resource Implications**

Budgetary provision exists to cover these costs.