

**ACTION PLAN 2024-25 MONITORING OF PRIORITY ACTIONS**

<b>Objective</b>	<b>Activity</b>	<b>Details</b>	<b>Resources</b>	<b>Timescale</b>	<b>Responsible Committee or Working Group</b>	<b>Progress</b>
Economy Objective 1 - Growth	Hanwood Park urban extension community trust	Secure places on the Hanwood Park Community Trust for KTC.  Continue to engage with developer and with NNC in respect of the use of S106 money.	Member time  Officer and member time	During 2024-5	Council	Appointment made March 24
Economy Objective 2 – Town centre	Markets	Promote and expand the regular weekly markets;  Review management and staffing requirements once a public toilet facility is provided.	£16000 deficit expected in year	Ongoing  By September 2024	Markets and Events Committee  Finance and Governance Committee	
Economy Objective 2 – town centre	Public toilets	Purchase land at Wadcroft from NNC  Draw up specification and agree location for new toilet provision  Seek planning permission	Approx £100,000 purchase and installation costs; assume free to users.	Starting January 2024	Finance and Governance Committee	Conveyancing in progress

		<p>Seek tenders for provision and water supply</p> <p>Appoint clients' agent to manage Installation</p> <p>Agree maintenance and cleaning arrangements</p>	<p>Up to £35000 in annual maintenance and cleaning costs</p>			
<p>Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing</p>	<p>Events _Christmas 2023</p>	<p>Deliver a package of Christmas events and entertainments which comprises</p> <ul style="list-style-type: none"> <li>- Erection of Christmas lights and decorations</li> <li>- Real Christmas tree</li> <li>- Light switch on event</li> <li>- A Santas grotto</li> <li>- Saturday Christmas markets</li> <li>- Entertainment and music throughout the town centre during the christmas season</li> </ul>	<p>£40,000 cost of lights</p> <p>£30,000 for all other elements</p>	<p>By December 2024</p>	<p>Market and Events Committee</p>	<p>Early preparatory work underway.</p> <p>Seeking to improve power supply to art gallery gardens with NNC.</p>
<p>Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing</p>	<p>Events Kettering by the Sea</p>	<p>Deliver a three week+ long Kettering by the Sea during August 2023 including associated services, entertainment and learning opportunities for children aged under 14</p>	<p>£27,750</p>	<p>By August 2024</p>	<p>Market and Events Committee</p>	<p>Early preparatory work underway. Staffing identified and appointed.</p> <p>Risk that fountains will not be working in time.</p>

Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Running event	Organise, with external specialist partners, a UK athletics accredited half marathon or 10km run round the local area, with associated fun run and shorter runs taking place at the same time.	£25,000	In the first half of 2025	Market and Events Committee	M&E Ctte has determined main provider and agreed date – 9 <sup>th</sup> March 2025  Routes and component parks to be finalised, event starts and finishes at Wicksteed Park
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events – all other events	Provide an agreed set of events including <ul style="list-style-type: none"> <li>- “Summer Saturdays”</li> <li>- Bands in the Park</li> <li>- Skateboarding activities</li> <li>- Friday Night Discos</li> <li>- Midsummer market</li> <li>- Love Food</li> <li>- Vegan Market</li> </ul>	£27,275	From April 2024 onwards	Markets and Events Committee	Easter trail event and Vegan Market have taken place; first summer Saturday at end of April.  All other events at various stages of preparation.
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Kettering Cultural Consortium	Become a member of the Kettering Cultural Consortium; provide administrative support to it and support its expansion of remit to improve collaboration between events organisers and venue owners in town  Provide grant aid to the KCC	Member and officer time  £10,000	From early 2024 onwards	Markets and Events Committee	KCC up and running and has allocated £10,000 to projects in 2024, including <ul style="list-style-type: none"> <li>- Kettfest £6000, plus</li> <li>- Romans in Kettering day plus linked art event - £1530</li> <li>- “Cup song” event at Wicksteed involving primary schools £1000</li> <li>- School Reading Challenge £1400</li> </ul>

		Support Kettfest with grant aid and administrative support + market stalls	£1000			Kettfest supported by grant, via KCC, plus KTC own grant and ward initiative pledges; date is 22 <sup>nd</sup> June
Health and Community Objective 3 – Wellbeing	Allotments	Implement a priority investment programme with allotment societies and implement during 2024/25 – review at end of year.  Ensure completion of access arrangements with Western Power in relation to Northfield Avenue	£1200 income per year in rents;  £10000 maintenance and development costs	By March 2025	Allotments WG Finance and Governance Committee	Item on this agenda – Allotments Working Group has identified two priorities – fencing at Northfield Avenue and clearance of brook at South End Allotments. Quotations obtained and work scheduled for later in year.  Planning consent required for fencing work
Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6 - Climate change mitigation	Community resilience	To engage in dialogue with local groups and organisations about the most effective interventions to support local communities and help local people and places become more resilient.  To provide grant aid where agreed for specific projects.	£7,500 in budget	From April 2023	Council Finance and Governance Committee	£1100 to Shopmobility to bridge the gap between old and new providers selected by NNC.
Health and Community	Community Infrastructure Fund	To develop a programme of spending which reflects the council's objectives both	£20,000 in budget	From April 2023	Council	Pull tests on catenary wires fixings took place in April - £2800.

Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6- Climate change mitigation		within the town centre and wider.			Finance and Governance Committee	Installation of power supply improvements in Gold St to be costed up by NNC.  Notice board installation agreed with Newlands Centre in terms of location- needs planning approval.
Health and Community Objective 3 Wellbeing	Small grants scheme and a members initiative fund	Review 23/24 scheme and change criteria where necessary  Run grants award programme  Run Ward initiatives fund programme  Re-allocate any unspent ward initiatives monies after Christmas 2024	£20,000 for small grants of which- -£5k to be allocated to core costs of selected organisations -£5k for environmental projects -£10k for mental health and cost of living support  £10,000 for members’ ward initiative fund	By March 2024  May-August 2023  April-December 2023  By March 2025	Finance and Governance Committee	Scheme reviewed as set out om column 4  Report on this agenda re core costs  £5k environmental monies to be combined with Love Wildlife allocation to provide a larger pot.  WIF fund opened on 1 <sup>st</sup> April; some disruption to process expected as a result of elections during 2024.
Health and Community Objective 3 Wellbeing	Community lottery	Promote and manage lottery	Officer and member time	Throughout year	Finance and Governance Committee	

		Review grants criteria and allocate monies	5% of lottery proceeds available for promotion and admin costs	By March 2024		Criteria reviewed and agreed to focus on culture in 2024, with a single grant award at end of year.
Health and Community Objective 4 – safety	Speed devices	Ensure all three speed devices work effectively and are maintained  Install a fourth device in highest priority area during 2024	£ 3500 for any new device/ repairs and maintenance	Throughout year  By autumn 2024	Finance and Governance Committee	One device supplied with new battery April 24  Need to identify potential new locations for a new camera – two roads suggested by members to date.
Health and Community Objective 5 – Armed Forces Covenant	Remembrance Day events	Work with the Royal British Legion with costs and management of event, in particular the traffic order and hospitality costs.	£2250	November each year	Markets and Events Committee	Arrangements to be changed in 2024 as reported to and agreed by M&E Ctte
Sustainability Objective 7 Development standards and policies	Headlands Neighbourhood Plan	Ensure Neighbourhood Planning Committee has the ability to monitor the effectiveness of the Headlands Neighbourhood Plan.  Ensure Planning Committee is aware of conflicts between the plan and planning applications	Clerk time	Ongoing	Neighbourhood Planning Committee  Planning Committee and Neighbourhood Planning Ctte	Annual monitoring report took place in Feb 2024; no serious issues to report, key planning appeal will test plan’s efficacy later in year.  Planning Ctte receiving NPC comments on applications in plan area.

Sustainability Objective 7 Development standards and policies	New Neighbourhood Plan for other parts of Kettering	<p>Consider and plan for the development of a Neighbourhood Plan which covers at least the Town centre</p> <p>Work with NNC on the parameters of a plan, and understand the impact of the planning policies they are working on.</p> <p>Engage consultants to work up planning policy and to support consultation and engagement</p>	£10,000 in budget	<p>By April 2024</p> <p>By April 2024</p> <p>By November 2024</p>	<p>Neighbourhood Planning Committee</p> <p>Council</p>	<p>Member workshop being arranged to test initial ideas about scope and geography of new plan.</p> <p>Two potential consultants have shown interest in the work to develop the plan and engage with community.</p>
Sustainability Objective 7 Development standards and policies	Replacement Area Action Plan for Kettering Town Centre	Engage NNC in dialogue to deliver a planning framework to protect the town centre and adjacent areas for inappropriate or poor quality development	Clerk time initially.	BY April 2023	Council	To be addressed as part of the neighbourhood plan above
Economy Objective 2 – Town Centres  Sustainability Objective 8 - Biodiversity	Assume responsibility for on street planting schemes within Kettering Town centre from NNC from 1 <sup>st</sup> April 2024	<p>Establish extent of schemes, actual cost breakdown, service specification.</p> <p>Change signage on planters</p> <p>Employ NNC to carry out work for first year, pending</p>	£25,000 in budget	<p>By End February 2024</p> <p>By mid April 2024</p>	Council Finance and Governance Committee	Planting to be in place by June 2024

		a review of arrangements during 2024		By October 2024		
Sustainability Objective 6, Climate change mitigation, 8 Biodiversity 9 Walking and Cycling	Sustainable development	<p>Develop and encourage projects which improve local sustainability and which deepen local people's commitments to more sustainable lifestyles</p> <p>Develop and promote sources of information for local people to use, including through the Council's website, to improve sustainable lifestyles; engage with schools and local groups to this effect.</p> <p>Sponsor seed exchanges/giveaways during the year working with Kettering Allotment Association, Groundwork Trust and Kettering Nature Group</p> <p>Run an annual Love Wildlife Grants programme</p>	<p>£4000 in budget to pump prime projects and ideas and provide grants .</p> <p>Member and officer time</p> <p>Part of budget above</p> <p>Part of budget above</p>	<p>Throughout the year</p> <p>May and Sept.</p> <p>To be run in autumn 2024</p>	Finance and Governance Cttee	<p>Blister pack recycling - offered to Boots - awaiting reply</p> <p>Covered in part by information on website and by projects detailed elsewhere in this action</p> <ul style="list-style-type: none"> <li>- Free seeds - run by Kettering Nature Group £75 – projects started March 24.</li> <li>- Seed exchanges run by Green Patch and Allotment Association - £500 – planned for May and September respectively</li> </ul> <p>Assume £2000 for Love Wildlife grants, - combined with £5000 from grants budget.</p>



Health and Community Objective 3 - Wellbeing	Contribute to the improvement of play areas in town	Contribute to Ise Valley play area renewal costs  Engage with NNC on design and consultation of the Ise Valley play area  Engage with NNC on a wider programme of play area renewal across Kettering	£7000 in 24/25 budget  £5000 in annual budget from 2025/6 onwards	By June 2024  Between Feb and July 2024  Starting in 2024	Council  Finance and Governance Ctte.	Working with NNC, who are yet to provide own finance for the project  Public consultation on project to be run in April 2024  NNC reticence about designing a renewal programme just for Kettering
Organisational Effectiveness Objective 11 communications and engagement	Town Meetings	Review format and approach to Town meetings  Agree a programme and themes for town meetings during 2024-5	Clerk time	By January 2024  By May 2024	Council Finance and Governance Ctte	Format change trailed at Feb event
Health and Community Objective 3 Wellbeing Organisational Effectiveness Objective 11 communications and engagement	Integrated Care System	Engage with ICS and the Local Area Partnership	Clerk and member time	Throughout 2023	Council	Mental health promotional work remains a priority and KTC provided support to LAP in progressing physical and on line resources through Mayor and officers.
Organisational Effectiveness Objective 11 communication	Continue to apply and implement the Communications	Produce a regular Newsletter for stakeholders on KTC activities	Deputy Clerk time	From December 2023	Finance and Governance Ctte	E-Newsletter produced monthly

ns and engagement	strategy and social media policy.	Produce an Events brochure for promoting events	Part of events budget– about £1000	By end March 2024 and again by March 2025	Markets and Events Ctte	2024 brochure produced and distributed