

KETTERING TOWN COUNCIL

REPORT FOR INFORMATION

Item No FC22/032

Committee:-	Finance and Governance Committee
Date:-	20 th July 2022
Author:-	Martin Hammond, Clerk
Report Title:-	INVOICES AND EXPENDITURE
Wards Affected:-	n/a

1. Purpose of Report

To approve the payment of invoices.

2. Recommendations

The Committee is asked to approve the payments in 3.1 below and note the remainder of the report.

3. Information

3.1. The following costs have been incurred or invoices received since the last meeting, for which approval is required.

- Clerk – expenses – tablecloths and clips for Kettfest £28.00
- Knights and Hyde - office supplies and cable ties for market stalls £28.04 incl. VAT

3.2. As agreed previously, all invoices arising from a contractual commitment or which have been pre-approved by committee are now being posted direct to the bank account for the authorising members to sign off. Invoices authorised or received since the last meeting under delegated powers or made automatically are:-

ADMINISTRATIVE

- Cloudy IT – ITC support charges July 2022 £240.24 incl. VAT
- NNC – accommodation charge July 2022 £1000
- Salary and tax, including pension and National insurance (June) £4104.32
- Employer Pension contributions £ 254.91
- Bank fees for current account – 1st quarter £ 18
- Data Registration Fees - annual £ 35
- Payroll Services UK for first quarter £ 45

MAYORAL

- Martin Lewis – mace bearing/support for Mayoral event £ 32

MARKETS

- CDR Resourcing – market labour costs –invoices since June 15th £3541.06 incl. VAT
- Business rate for the market June £402

EVENTS

- Vegan market entertainment various musicians expenses £ 15
- NNC – share of cost of jubilee bunting £3305
- Street Food Saturdays - DiscoTuk £300
- Bands in the Park
 - Leaflet distribution £390
 - Dave Johnson Jazz Band £350
- Kettfest costs – Town Council
 - Kensigns – signage £240
 - Temple Designs – graphic design costs £300
 - BeachValley Ltd – website provision £110
 - Street entertainment – Inflationable Theatre £ 90

GRANTS

- Kettering Community Unit £4000
- Civic Society £5000
- Homestart £5000

WARD INITIATIVES FUND

- **Kettfest**
 - Steelband £250
 - Jugglingworld – street entertainment £250
 - Street entertainment – Inflationable theatre £100
 - Street entertainment – Kezzabelle artist £300
- **Grants**
 - Operating costs, Indian Cultural Society £300
 - Crescents Community Centre, decorating costs £500
 - Kettering Swimming Association £576
 - Hall Meadow School Community Garden £500

**Note – not all these payments will have left the bank account at the point the report is published.*

3.3. Kettfest

Income of £132 (plus £7.20 VAT) was received from commercial market traders taking part in Kettfest on 2nd July. Against this, there was an additional cost of £162 in materials and in labour costs to erect and demount the stalls hired. The balance will be debited to the events cost centre.

3.4 Town Lottery – transactions on this account have been dealt with in the budget monitoring report.

4. Finance, Legal and Resource Implications

4.1 Budgetary provision exists to cover the costs above.

13.07.22