

**Small Grant Application Form**  
**Kettering Town Council**  
**Apply for a grant between £500 and £5000**

PLEASE REFER TO THE COUNCIL'S POLICY STATEMENT AND GUIDANCE BEFORE COMPLETING THIS FORM.

<b>APPLICANT DETAILS</b>	
Name of Organisation	Kettering Civic Society
Main Contact Name	Mrs. Monica Ozdemir, Secretary
Telephone	07557 683188
E-mail	kettcivic@gmail.com
Address and post code	6A Gotch Road, Barton Seagrave, Kettering, North Northants, NN15 6UQ
Website or social media account	www.ketteringcivicsociety.net
Charity CIC or company number (if relevant)	1131165
<b>YOUR ORGANISATION</b>	
Please describe your organisation – i.e. as one of the following:- <ul style="list-style-type: none"> <li>• Charity</li> <li>• Community Interest Company</li> <li>• Community or voluntary group</li> <li>• Local club</li> <li>• Not for profit organisation</li> <li>• School Parent Teacher Association</li> <li>• Friends of ... group</li> <li>• Religious bodies</li> <li>• Health charity</li> </ul> (Please also refer to 3.1 and 3.2. of the Council's policy)	Not for Profit organisation

<p>Please indicate what your organisation's main role and purpose is (max 100 words)</p>	<p>Excerpt from Constitution of the Kettering Civic Society;          To promote high standards of planning and architecture  <b>To educate</b> the public in geography, history, natural history and architecture          To secure the <b>preservation protection development</b> and improvement of features of historic and public interest  <b>To promote civic pride</b>          To <b>promote research</b> into subjects directly connected with the objects of the Society and to <b>publish the results of any such research</b>  <b>To publish papers, reports and other literature</b>          To hold <b>meetings, lectures and exhibitions</b>          To educate public opinion and <b>to give</b> advice and <b>information</b>          To <b>promote or assist in promoting activities of a charitable nature in Kettering</b></p>
<p><b>YOUR APPLICATION OR PROJECT</b></p>	
<p>Please give a description of the project you would like funding for, indicating who it will benefit, the geographical area it will impact, and whether you have any other partner organisations working with you. (max 300 words).</p>	<p>Following enquiries from junior schools in Kettering about the town's history, the Society would like to research, write and print a series of publications suitable for children. The focus of the publications will be Kettering's growth from its origins to the present day. The timeline will include the people who shaped and influenced the development of the town, industries, politics, culture, philanthropy and religion.</p> <p>This will be an ongoing project where booklets will be produced as a series, which can be added to.</p> <ul style="list-style-type: none"> <li>• The Society will work with primary schools teaching local history- (other subjects will be explored too) through the National Curriculum. The Society will work with Kettering Museum staff; texts will refer to the resources/exhibitions that are available for public view.</li> <li>• A team of history enthusiasts will carry out the research and an artist with additional needs, (also working with <i>Picture the Difference</i>) will be providing exciting fun illustrations.</li> <li>• The project will benefit those researching and working within a team; they will share their expertise and widen their knowledge of local history.</li> <li>• The artist will develop his understanding of local history and this experience, together with his participation and art will benefit his curriculum vitae to further his career.</li> <li>• The publication will add to resource material for teachers as well as being of general interest particularly to school children.</li> </ul>

	<ul style="list-style-type: none"> <li>• The aim is to encourage young people from diverse backgrounds to explore the town making history fun as well as developing a sense of place and an understanding of culture and heritage.</li> <li>• The Society promotes the town and with that firmly supports and encourages tourism with its guided walks and collaborative workshops with the museum. The publication will encourage and enhance this.</li> </ul> <p>Although the publication focus will be on Kettering there is no doubt that the story, as it develops, will branch out into a wider area.</p>
<p>Which of the Council's policies does your project best match?</p> <p>Please refer to the objectives set out in section 2.1. of the Council's policy.</p> <p>The categories are</p> <ul style="list-style-type: none"> <li>Economic development</li> <li>Health and Community.</li> <li>Armed Forces Covenant</li> <li>Sustainability</li> <li>Community resilience</li> <li>Sporting or artistic excellence</li> <li>Twinning activities</li> </ul> <p>(List as many as apply)</p>	<p>Economic Development Health &amp; Community Community Resilience</p>
<p>What will the Council's grant pay for?</p> <p>- Please refer to sections 4.1 and 4.2 of the Council's policy</p>	

- Please be as specific as you can		
How will you measure the impact of the project?		
Total you are seeking (between £500 and £5000)	<b>£ 5,000</b>	
Please give a breakdown of the costs by category or item if you can	Staff/employees	
	Volunteer costs	<b>360</b>
	Travel costs	<b>1900</b>
	Supplies	<b>40</b>
	Equipment and capital items	
	Premises costs and facilities	<b>200</b>
	New IT costs	
	Publicity and promotion	<b>500</b>
	Printing	<b>2000</b>
Have you secured funding towards this project either from your own resources or another grant?	<b>£ 3,140</b> <b>organisation's own resources</b>	
Have you applied for any other grant funding not yet awarded? If so how much?	<b>No</b>	
Period you expect the project to run for.	<b>1 YEAR</b>	

### DECLARATION

1. I am authorised to make the application on behalf of the above organisation.
2. I confirm that our organisation has the necessary governance in place to ensure value for money and audited accountability for the spend of any money allocated through the grant process.
3. Our organisation has an up-to-date Safeguarding Policy I can submit upon request.

4. I certify that the information in this application is correct.
5. All money granted must be used for items listed in application only. If the information in the application changes in any way, I will inform Kettering Town Council.
6. I understand that the information given in this form (except for bank statements) may be made available to members of the public and/or other organisations.
7. If successful, I will submit photographic evidence to KTC to enable them to use for publicity regarding the project.
8. I agree to participate in monitoring, auditing, and reporting feedback related to KTC grant funding when accepting the grant.
9. If successful, I agree to abide by the terms and conditions of the grants awarded above.

	Signatory One	Signatory Two
Signed		
Name in Block Capitals		

The Town Council's preference is to make payment of awards by bank transfer. Please provide your bank details.

Bank account details to be completed in block capitals please.

Name of account. KETTERING CIVIC SOCIETY

Branch sort code	<b>2</b>	<b>0</b>	-	<b>4</b>	<b>5</b>	-	<b>7</b>	<b>7</b>
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Branch/Building Society account number	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>0</b>	<b>3</b>
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Kettering Town Council reference number (OFFICE USE ONLY)					
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Organisation name and address: KETTERING CIVIC SOCIETY
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6a GOTCH ROAD, BARTON SEAGRAVE, KETTERING, NN15 6UQ
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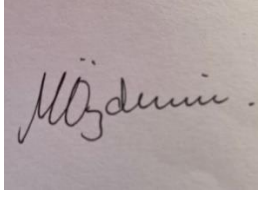
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Telephone contact details    07557 683188
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Email address for emailing the remittance advice:

kettcivic@gmail.com
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Signature
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A rectangular box containing a handwritten signature in dark ink on a light-colored background. The signature appears to be 'M Ozdemir'.

Name in block capitals MONICA OZDEMIR

Position held SECRETARY