

ACTION PLAN 2023-24

| Objective | Activity | Details | Resources | Timescale | Responsible Committee or Working Group | Progress |
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| Economy Objective 1 - Growth | Hanwood Park urban extension community trust | Secure places on the Hanwood Park Community Trust for KTC Support measures to protect Green Patch from development | Member time | During 2023 | Council | Hanwood Park presentation to Council 19 th April 2023. New exhibition took place 26 th -28 th October Asset of Community Value application for Green Patch approved. Hanwood Park have decided not to pursue a vehicular access through Access C as part of their planning application renewal. |
| Economy Objective 2 – Town centre | Markets | Promote and expand the regular weekly markets; Experiment with market superintendent role for three months Review management and staffing requirements once a public toilet facility is provided. | £14000 deficit expected in year | Ongoing May-July 23 By September 2023 | Markets and Events Committee Finance and Governance Committee | Modest growth in all markets over the last three months but very good demand for events markets. Market superintendent role made permanent by Markets and Events on 4 th October 2023 |

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| Economy Objective 2 – town centre | Public toilets | <p>Adopt land at Wadcroft from NNC through community asset transfer</p> <p>Draw up specification and agree location for new toilet provision</p> <p>Seek planning permission</p> <p>Seek tenders for provision and water supply</p> <p>Appoint clients' agent to manage Installation</p> <p>Agree maintenance and cleaning arrangements</p> | <p>Approx £95,000 purchase and installation costs; assume free to users.</p> <p>Up to £25000 in annual maintenance and cleaning costs</p> | <p>By summer 2023</p> <p>By autumn 2023</p> <p>By autumn 2023</p> <p>By September 2022</p> <p>By September 2022</p> <p>By September 2022</p> | Finance and Governance Committee | <p>Purchase terms and conditions approved at Council on 12th July. Following further pressure and a meeting with senior officers, some movement has been detected within the legal team of NNC on this transfer.</p> |
| Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing | Events _Christmas 2023 | <p>Deliver a package of Christmas events and entertainments which comprises</p> <ul style="list-style-type: none"> - Erection of Christmas lights and decorations | £60,000 | By December 2023 | Market and Events Committee | <p>Approval secured for</p> <ul style="list-style-type: none"> - Christmas lights package - Switch on event management - Santa's grotto provision - Christmas tree provision |

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| | | <ul style="list-style-type: none"> - Erection of Christmas tree - Light switch on event - Provision of a santas grotto - At least four Christmas markets - Entertainment and music throughout the town centre during the christmas season | | | | <p>Some issues with Christmas lights permissions from NNC highways have emerged and are in the process of being resolved.</p> <p>Bookings for Christmas markets and events switch on night have exceeded supply.</p> <p>Christmas tree installed on 14th November and lights switch on event preparation complete.</p> |
| Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing | Events Kettering by the Sea | Deliver a four week long Kettering by the Sea during August 2023 including associated services, entertainment and learning opportunities for children aged under 14 | £30,000 | By August 2023 | Market and Events Committee | Event took place during August and was very popular despite some poor weather. |
| Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing | Events – all other events | Provide an agreed set of events including <ul style="list-style-type: none"> - Street Food Saturdays - Bands in the park - Skateboarding activities - other specialist markets | £30,000 plus some money through sponsorship | From April 2023 onwards | Markets and Events Committee | <p>All 4 Summer Saturdays have taken place and stall bookings for the final one are complete.</p> <p>Bands in the Park fully booked and underway - first Bands in the Town took place 10th June Midsummer market 21st June Vegan market 17th June</p> |

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| | | | | | | <p>Skateboard event 18th June</p> <p>Food and drink festival in May taken place; October has been cancelled</p> <p>Mayoral food festival event at Wicksteed Park in September in planning</p> |
| Health and Community Objective 3 – Wellbeing | Allotments | <p>Implement a priority investment programme with allotment societies and implement during 2023/24 – review at end of year.</p> <p>Replace Windmill Avenue allotment fencing</p> <p>Ensure completion of access arrangements with Western Power in relation to Northfield Avenue</p> | <p>£1200 income per year in rents;</p> <p>£6000 maintenance and development costs</p> <p>Likely project cost of £15000</p> <p>£2000 income from Western Power</p> | <p>By March 2023</p> <p>By summer 2023</p> <p>By summer 2023</p> | Allotments WG Finance and Governance Committee | <p>Tree survey work carried out on Northfield Ave allotments –no action required.</p> <p>Works completed June 2023</p> <p>Awaiting NNC legal</p> |
| Health and Community | Community resilience | To engage in dialogue with local groups and | £7,500 in budget | From April 2023 | Council | Potential visit by Police Commissioner to discuss |

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| Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6 - Climate change mitigation | | organisations about the most effective interventions to support local communities and help local people and places become more resilient. | | | Finance and Governance Committee | community safety concerns aim to involve other organisations to make this a round table discussion. |
| Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6- Climate change mitigation | Community Infrastructure Fund | To develop a programme of spending which reflects the council's objectives both within the town centre and wider. | £20,000 in budget | From April 2023 | Council Finance and Governance Committee | Currently monies held for - electricity supply upgrades in town - contribution towards Windmill Ave allotment fencing (paid) - residual costs for speed devices (paid) - digital notice board (Leaving up to £5000 uncommitted) |
| Health and Community Objective 3 Wellbeing | Small grants scheme and a members initiative fund | Review 22/23 scheme and change criteria where necessary Run grants award programme Run Ward initiatives fund programme Re-allocate any unspent ward initiatives monies after Christmas 2023 | £20,000 for small grants; £10,000 for members' ward initiative fund | By March 2023 May-July 2023 April-December 2023 By March 2023 | Finance and Governance Committee | WIF- £4000 spent or committed to date . Small grants fund – applications approved and grants paid. |

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| Health and Community Objective 3 Wellbeing | Community lottery | Promote and manage lottery Allocate monies in three tranches during the year | Officer time | Decisions on awards in June, October and February each year. | Finance and Governance Committee | Lottery funding Round 2 determined in April Round 3 launched September- to be considered at this meeting. |
| Health and Community Objective 4 – safety | Speed devices | Ensure all three speed devices work effectively and are maintained Keep overall provision under review | £ 3500 for any new device/ repairs and maintenance | Throughout year | Finance and Governance Committee | New device on Pytchley Rd up and running end April Other two devices now working. |
| Health and Community Objective 5 – Armed Forces Covenant | Remembrance Day events | Support Royal British Legion with costs and management of event, in particular the traffic order and hospitality costs. | £2000 | November each year | Finance and Governance Committee | Event completed |
| Sustainability Objective 7 Development standards and policies | South West Kettering Neighbourhood Plan | Ensure that the Neighbourhood Planning Committee has the ability to monitor the effectiveness of the Neighbourhood Plan once adopted Ensure Planning Committee is aware of | Clerk time | Ongoing | Neighbourhood Planning Committee Planning Committee and | Referendum 27 th April approved by 91% of those voting |

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| | | conflicts between the plan and planning applications | | | Neighbourhood Planning Ctte | |
| Sustainability Objective 7 Development standards and policies | Replacement Area Action Plan for Kettering Town Centre | Engage NNC in dialogue to deliver a planning framework to protect the town centre and adjacent areas for inappropriate or poor quality development | Clerk time initially. | BY April 2023 | Council | NNC approached for advice |
| Sustainability Objective 6, Climate change mitigation, 8 Biodiversity 9 Walking and Cycling | Climate Change projects | <p>Love Wildlife Competition</p> <ul style="list-style-type: none"> - monitor grants made in 22/23 - develop new competition in 23/24 <p>Provide air pollution measuring equipment to lend to schools</p> <p>Support development of community nature reserves with starter kits</p> <p>Develop and promote sources of information for local people to use,</p> | <p>£3000 in budget to pump prime projects and ideas.</p> <p>From existing budgets</p> <p>From existing budgets</p> <p>Member and officer time</p> | Throughout year | F&G Ctte | <p>Monitoring of Love Wildlife Grants underway – most projects have completed.</p> <p>Air pollution equipment has proved very expensive.</p> <p>Seed and veg exchange ideas to be discussed with allotment societies and Groundwork at this meeting and next round of Love Wildlife in early 2024.</p> |

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| | | including through the Council's website, to improve sustainable lifestyles; engage with schools and local groups to this effect. | | | | |
| Organisational Effectiveness Objective 11 communications and engagement | Town Meetings | Agree a programme and themes for town meetings during 2023-4 | Officer time | Throughout year and by February 2024 | Council | Annual meeting and 2 more meetings have taken place. Follow up work on mental health being led by the Mayor. Review of Town Meeting format at next meeting of this committee. |
| Health and Community Objective 3 Wellbeing Organisational Effectiveness Objective 11 communications and engagement | Integrated Care System | Engage with and participate in the structures which will support an Integrated Care System as they are designed and delivered | Clerk time | Throughout 2023 | Council | Mental health has been agreed as main local priority, alongside improving communication about services with the public. The group to explore using the Town Council's website as a hub for organisations to share information about each others services. Cllr Fedorowycz appointed to Local Area Partnership at Annual Council |
| Organisational Effectiveness Objective 11 | Communications strategy | Implement communications strategy and maximise | Deputy Clerk time | From April 2023 | Finance and Governance Cttee | <i>We have secured access to the This is Kettering facebook, twitter and instagram accounts,</i> |

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| communications and engagement | | use of the website and social media and improve the Council's profile. | | | | All other activity ongoing. |
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