

# KETTERING TOWN COUNCIL

## REPORT FOR DECISION

Item No FC22/10

Committee:-	Finance and Governance Committee
Date:-	25 <sup>th</sup> May 2022
Author:-	Martin Hammond, Clerk
Report Title:-	INVOICES
Wards Affected:-	n/a

### 1. Purpose of Report

To approve the payment of invoices.

### 2. Recommendations

The Committee is asked to:-

- a) approve the invoices detailed in 3.1.
- b) Agree the funding of the theatre performance set out in 3.2. below
- c) Note the expenditure set out in 3.3

### 3. Information

3.1. The following costs have been incurred or invoices received since the last meeting:-

- Knights and Hyde – stationary £31.13 incl VAT
- Mayoral expenses – catering for receptions (Cllr Edwards) £50.85
- Clerk – tablecloths for events- purchased by card £24.98 incl VAT
- Martin Lewis – macebearing duties Annual Council £48.00
- Mayoral expenses – Mayor making reception, Kino Lounge £175.90
- Laugh Out Loud Theatre Company – Jubilee weekend performance at St Andrews Church – sponsored event £390.00\* see below
- Royal British Legion – wreath for Falklands Islands 40<sup>th</sup> year Anniversary Service £18.50

3.2. A request was received from the Laugh Out Loud Theatre Company based in Stanwick, for funding to put on a performance of their 30 minute interactive play, Her Majesty's Shoes, set in a Northamptonshire shoe factory with anecdotes about how local people have met the Queen throughout the decades. All the stories are real events that have taken place

across Northamptonshire. The company have been awarded a grant from the Arts Council England and Northampton Community Foundation, and were able to offer the play at a discounted price of £290. They were put in touch with St Andrews Arts Centre, who have agreed to host it on Saturday 4<sup>th</sup> June, with an additional charge of £100 to cover their facilities costs. Given the likely underspending against the jubilee weekend budget, as costs have been shared with NNC, and with the agreement of the chair of the Events sub-ctte, agreement in principle was given to fund it so the event could take place in Kettering during jubilee week.

3.3. As agreed previously, all invoices arising from a contractual commitment are now being posted direct to the bank account for the authorising members to sign off. Invoices authorised or received since the last meeting under delegated powers or made automatically are:-

• Cloudy IT – ITC support charges May 2022	£240.24 incl. VAT
• NNC – accommodation charge May 2022	£1000
• Salary and tax, including National insurance (April)	£3731.51
• Data Protection Registrar annual fee	£ 35
• CDR Resourcing – market set up labour costs – various invoices	£3326 incl VAT
• Business rate for the market	£ 398.95
• One step promotions Ltd Jubilee banners	£159.60 incl VAT
• Poppy Print Jubilee Boards for town centre	£192.00 incl VAT

#### **4. Finance, Legal and Resource Implications**

4.1 Budgetary provision exists to cover the costs in 3.1 to 3.4.