

ACTION PLAN 2023-24

Objective	Activity	Details	Resources	Timescale	Responsible Committee or Working Group	Progress
Economy Objective 1 - Growth	Hanwood Park urban extension community trust	Secure places on the Hanwood Park Community Trust for KTC Support measures to protect Green Patch from development	Member time	During 2023	Council	Hanwood Park presentation to Council 19 th April 2023. New exhibition took place 26 th -28 th October Asset of Community Value application for Green Patch approved. Hanwood Park have decided not to pursue a vehicular access through Access C as part of their planning application renewal. The process of setting up the community trust has started and Council will be asked to nominate a representative on it at the March Council meeting.
Economy Objective 2 – Town centre	Markets	Promote and expand the regular weekly markets; Experiment with market superintendent role for three months	£14000 deficit expected in year	Ongoing May-July 23	Markets and Events Committee Finance and Governance Committee	Modest growth in all markets over the last three months but very good demand for events markets.

		Review management and staffing requirements once a public toilet facility is provided.		By September 2023		Market superintendent role made permanent by Markets and Events on 4 th October 2023
Economy Objective 2 – town centre	Public toilets	<p>Adopt land at Wadcroft from NNC through community asset transfer</p> <p>Draw up specification and agree location for new toilet provision</p> <p>Seek planning permission</p> <p>Seek tenders for provision and water supply</p> <p>Appoint clients' agent to manage Installation</p> <p>Agree maintenance and cleaning arrangements</p>	<p>Approx £95,000 purchase and installation costs; assume free to users.</p> <p>Up to £25000 in annual maintenance and cleaning costs</p>	<p>By summer 2023</p> <p>By autumn 2023</p> <p>By autumn 2023</p> <p>By September 2022</p> <p>By September 2022</p> <p>By September 2022</p>	Finance and Governance Committee	<p>Purchase terms and conditions approved at Council on 12th July.</p> <p>Following further pressure and a meeting with senior officers, the conveyancing process has begun.</p>

<p>Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing</p>	<p>Events _Christmas 2023</p>	<p>Deliver a package of Christmas events and entertainments which comprises</p> <ul style="list-style-type: none"> - Erection of Christmas lights and decorations - Erection of Christmas tree - Light switch on event - Provision of a santas grotto - At least four Christmas markets - Entertainment and music throughout the town centre during the christmas season 	<p>£60,000</p>	<p>By December 2023</p>	<p>Market and Events Committee</p>	<p>All events concluded in the year, with HMD to take place 26th January.</p> <p>Some issues with Christmas lights installation and maintenance, involving</p> <ul style="list-style-type: none"> - permissions from NNC highways. - Power infrastructure throughout town - Late installation by Blachere <p>An early meeting with Blachere will take place to resolve issues experienced this year.</p> <p>Improvements to power infrastructure to be agreed with NNC.</p>
<p>Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing</p>	<p>Events Kettering by the Sea</p>	<p>Deliver a four week long Kettering by the Sea during August 2023 including associated services, entertainment and learning opportunities for children aged under 14</p>	<p>£30,000</p>	<p>By August 2023</p>	<p>Market and Events Committee</p>	<p>Event took place during August and was very popular despite some poor weather.</p>

<p>Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing</p>	<p>Events – all other events</p>	<p>Provide an agreed set of events including</p> <ul style="list-style-type: none"> - Street Food Saturdays - Bands in the park - Skateboarding activities - other specialist markets 	<p>£30,000 plus some money through sponsorship</p>	<p>From April 2023 onwards</p>	<p>Markets and Events Committee</p>	<p>All 4 Summer Saturdays have taken place and stall bookings for the final one are complete.</p> <p>Bands in the Park fully booked and underway - first Bands in the Town took place 10th June Midsummer market 21st June Vegan market 17th June Skateboard event 18th June</p> <p>Food and drink festival in May taken place; October has been cancelled</p> <p>Mayoral food festival event at Wicksteed Park in September in planning</p>
<p>Health and Community Objective 3 – Wellbeing</p>	<p>Allotments</p>	<p>Implement a priority investment programme with allotment societies and implement during 2023/24 – review at end of year.</p> <p>Replace Windmill Avenue allotment fencing</p>	<p>£1200 income per year in rents;</p> <p>£6000 maintenance and development costs</p> <p>Likely project cost of £15000</p>	<p>By March 2023</p> <p>By summer 2023</p>	<p>Allotments WG Finance and Governance Committee</p>	<p>Tree survey work carried out on Northfield Ave allotments –no action required.</p> <p>Some trees damaged in recent storms - NNC felling dead trees now.</p> <p>Works completed June 2023</p> <p>Allotments WG meeting shortly to consider investment priorities for 2024.</p>

		Ensure completion of access arrangements with Western Power in relation to Northfield Avenue	£2000 income from Western Power	By summer 2023		Awaiting NNC legal
Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6 - Climate change mitigation	Community resilience	To engage in dialogue with local groups and organisations about the most effective interventions to support local communities and help local people and places become more resilient.	£7,500 in budget	From April 2023	Council Finance and Governance Committee	Potential visit by Police Commissioner to discuss community safety concerns - aim to involve other organisations to make this a round table discussion.
Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6- Climate change mitigation	Community Infrastructure Fund	To develop a programme of spending which reflects the council's objectives both within the town centre and wider.	£20,000 in budget	From April 2023	Council Finance and Governance Committee	Currently monies held for - electricity supply upgrades in town - contribution towards Windmill Ave allotment fencing (paid) - residual costs for speed devices (paid) - digital notice board (Leaving up to £5000 uncommitted)
Health and Community Objective 3 Wellbeing	Small grants scheme and a members initiative fund	Review 22/23 scheme and change criteria where necessary	£20,000 for small grants; £10,000 for members' ward	By March 2023	Finance and Governance Committee	WIF- 75% spent or committed. Small grants fund – applications approved and grants paid.

		Run grants award programme Run Ward initiatives fund programme Re-allocate any unspent ward initiatives monies after Christmas 2023	initiative fund	May-July 2023 April-December 2023 By March 2023		On this agenda
Health and Community Objective 3 Wellbeing	Community lottery	Promote and manage lottery Allocate monies in three tranches during the year	Officer time	Decisions on awards in June, October and February each year.	Finance and Governance Committee	Lottery funding Round 2 determined in April Round 3 launched and determined in autumn 2023 Grants paid
Health and Community Objective 4 – safety	Speed devices	Ensure all three speed devices work effectively and are maintained Keep overall provision under review	£ 3500 for any new device/ repairs and maintenance	Throughout year	Finance and Governance Committee	New device on Pytchley Rd up and running end April Other two devices now working.
Health and Community Objective 5 – Armed Forces Covenant	Remembrance Day events	Support Royal British Legion with costs and management of event, in particular the traffic order and hospitality costs.	£2000	November each year	Finance and Governance Committee	Event completed

Sustainability Objective 7 Development standards and policies	South West Kettering Neighbourhood Plan	Ensure that the Neighbourhood Planning Committee has the ability to monitor the effectiveness of the Neighbourhood Plan once adopted Ensure Planning Committee is aware of conflicts between the plan and planning applications	Clerk time	Ongoing	Neighbourhood Planning Committee	Referendum 27 th April approved by 91% of those voting Ongoing
Sustainability Objective 7 Development standards and policies	Replacement Area Action Plan for Kettering Town Centre	Engage NNC in dialogue to deliver a planning framework to protect the town centre and adjacent areas for inappropriate or poor quality development	Clerk time initially.	BY April 2023	Council	NNC approached for advice. Neighbourhood Planning Ctte met 15 th Feb to start consideration of new plan objectives and area.
Sustainability Objective 6, Climate change mitigation, 8 Biodiversity 9 Walking and Cycling	Climate Change projects	Love Wildlife Competition - monitor grants made in 22/23 - develop new competition in 23/24	£3000 in budget to pump prime projects and ideas.	Throughout year	F&G Ctte	Monitoring of Love Wildlife Grants 23 most projects have completed. Award of grants for 2024 – on this agenda

		<p>Provide air pollution measuring equipment to lend to schools</p> <p>Support development of community nature reserves with starter kits</p> <p>Develop and promote sources of information for local people to use, including through the Council's website, to improve sustainable lifestyles; engage with schools and local groups to this effect.</p>	<p>From existing budgets</p> <p>From existing budgets</p> <p>Member and officer time</p>			<p>Air pollution equipment has proved very expensive.</p> <p>Seed and veg exchange ideas agreed with F&G Cttee last meeting for implementation in 2024.</p> <p>Other proposals on this agenda</p>
Organisational Effectiveness Objective 11 communications and engagement	Town Meetings	Agree a programme and themes for town meetings during 2023-4	Officer time	Throughout year and by February 2024	Council	<p>Annual meeting and 2 more meetings have taken place.</p> <p>Follow up work on mental health being led by the Mayor.</p> <p>Format for town meetings adjusted.</p> <p>21st Feb meeting advertised on the electronic totem in town - with agreement of NNC.</p>

<p>Health and Community Objective 3 Wellbeing Organisations Effectiveness Objective 11 communications and engagement</p>	<p>Integrated Care System</p>	<p>Engage with and participate in the structures which will support an Integrated Care System as they are designed and delivered</p>	<p>Clerk time</p>	<p>Throughout 2023</p>	<p>Council</p>	<p>Mental health has been agreed as main local priority, alongside improving communication about services with the public.</p> <p>The group to explore using the Town Council's website as a hub for organisations to share information about each others services.</p> <p>Clr Fedorowycz appointed to Local Area Partnership at Annual Council</p>
<p>Organisations Effectiveness Objective 11 communications and engagement</p>	<p>Communications strategy</p>	<p>Implement communications strategy and maximise use of the website and social media and improve the Council's profile.</p>	<p>Deputy Clerk time</p>	<p>From April 2023</p>	<p>Finance and Governance Ctte</p>	<p><i>We have secured access to the This is Kettering facebook, twitter and instagram accounts,</i></p> <p>Secured access to NNC's electronic totem for advertising meetings and events.</p> <p>All other activity ongoing.</p>