

**CORPORATE PLAN - ACTION PLAN 2022-23**

<b>Objective</b>	<b>Activity</b>	<b>Details</b>	<b>Resources</b>	<b>Timescale</b>	<b>Responsible Committee, Sub Ctte or working group</b>	<b>PROGRESS</b>
Economy Objective 1 - Growth	Hanwood Park urban extension community trust	Secure places on the Hanwood Park Community Trust for KTC	Member time	By January 2022	Council	Still waiting for Trust to be formed
Economy Objective 2 – Town centre	Markets	<ol style="list-style-type: none"> <li>1. Renew and expand the regular weekly markets; identify a management regime and secure transfer from NNC</li> <li>2. Develop a programme of specialist markets to take place throughout the year</li> </ol>	£3500 as potential to over any shortfall in income or the cost of an incentive scheme for traders	<p>By April 2022</p> <p>By March 2022</p>	Markets Sub Ctte.	<ul style="list-style-type: none"> <li>• Transfer due to happen by 1<sup>st</sup> April 2022.</li> <li>• Market Sub Ctte aiming to engage with traders and other stakeholders on 6<sup>th</sup> March event</li> <li>• Teenage Market Franchise secured for two years</li> <li>• Speciality markets underway with events in March, April, June</li> <li>• Street food markets planned for summer</li> </ul>
Economy Objective 2 – town centre	Public toilets	<ol style="list-style-type: none"> <li>1. Draw up specification and agree location for new toilet provision</li> <li>2. Seek tenders for provision and water supply</li> </ol>	Approx £35000 - £42,000 purchase and installation costs	<p>By Feb 2022</p> <p>By March 2022</p>	Finance and Governance Committee	<ul style="list-style-type: none"> <li>• Preferred site identified; awaiting NNC confirmation can use it</li> <li>• Dialogue underway with potential suppliers about specification and site.</li> </ul>

		<ol style="list-style-type: none"> <li>3. Agree maintenance and cleaning arrangements</li> <li>4. Appoint clients' agent to manage Installation</li> </ol>	<p>Approx £35000 in annual maintenance and cleaning costs</p> <p>Assume free to users.</p>	<p>By April 2022</p> <p>By June 2022</p>		
Economy Objective 2 – town centre	Regeneration projects	Engage fully with the Heritage Action Zone and GLaM projects	Member appointees	Throughout 2022/23	Council	<p>Cllr Skinner appointed to HAZ skateholder group.</p> <p>Public realm works have started in High St and GLAM works should be finished in spring.</p>
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events	<ol style="list-style-type: none"> <li>1. Develop a programme of events which supports the town centre, and which provide a variety of attractions throughout the year</li> <li>2. Work closely with NNC and other event organisers to align programmes</li> <li>3. Appoint an Events and Communications Officer to manage events</li> </ol>	<p>£47500 per annum</p> <p>£14,000 per year plus oncosts</p>	<p>By April 2022</p> <p>Ongoing</p> <p>By April 2022</p>	<p>Events Sub Committee</p> <p>Staffing Committee</p>	<ul style="list-style-type: none"> <li>• Apart from speciality markets, Events sub ctte to consider platinum jubilee celebrations, armed forces day (both in June)</li> <li>• NNC due to confirm which events they will be providing for the rest of 2022/3</li> <li>• Staffing Ctte has agreed job description and terms of reference for events officer and post being advertised now.</li> </ul>
Health and Community	Allotments	<ol style="list-style-type: none"> <li>1. Agree a re-set relationship with</li> </ol>	£1000 income per year in rents;	From April 2022	Allotments Sub Committee	<ul style="list-style-type: none"> <li>• Waiting for NNC to refund £1000 in rent.</li> </ul>

Objective 3 – Wellbeing		<p>the allotment societies which defines responsibilities of KTC and societies</p> <p>2. Develop 12 extra allotment plots at Scott Rd after NNC has de-contaminated the area concerned</p>	assume maintenance and development costs of c £5000	During 2022 calendar year		<ul style="list-style-type: none"> <li>• Waiting for NNC to determine if they can clear the land at Scott Rd in this financial year</li> <li>• Three way dialogue with WPD and NNC re former’s access to Northfield Ave land for cabling works.</li> <li>• NNC considering whether to transfer additional plots of land at Whiteford Drive to KTC</li> <li>• Waiting for surveyors report on bridge at Whiteford Drive</li> <li>• Other actions on Whiteford Drive in hand</li> </ul>
Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6 - Climate change mitigation	Community resilience	<p>1. Engage with partner organisations on principal needs and opportunities, including through Town Meetings</p> <p>2. Engage with NNC and partners on levelling up- agenda</p> <p>3. Determine priorities for use of money</p>	£7400 in budget	During spring and summer 2022	Council Finance and Governance Committee	No action as yet
Health and Community Objective 3 - Wellbeing Objective 4 – Safety	Community Infrastructure Fund	Determine priorities and needs for this fund including through Town Meetings	£20,000 in budget	During spring 2022	Council Finance and Governance Committee	Policy to be developed - March F&G Ctte

Sustainability Objective 6- Climate change mitigation						
Health and Community Objective 3 Wellbeing	Establish a small grants scheme and a members initiative fund	<ol style="list-style-type: none"> <li>1. Agree policy and rules for small grants</li> <li>2. Agree policy and rules for members initiative fund</li> <li>3. Develop funding rounds and make decisions</li> </ol>	£15000 for small grants £10000 for members' ward initiative fund	Agree policy by March and run schemes for rest of the year	Finance and Governance Committee	Policy on both schemes at this committee – for Council to approve in March.
Health and Community Objective 3 Wellbeing	Establish a community lottery	<ol style="list-style-type: none"> <li>4. Contract with selected provider</li> <li>5. Launch scheme</li> <li>6. Develop policy on use of monies raised for good causes.</li> </ol>	£500-£1500 set up and running costs	From early 2022  By Summer 2022	Finance and Governance Committee	<ul style="list-style-type: none"> <li>• Contract agreed with Woods Valldata</li> <li>• License application submitted to NNC</li> <li>• Constitution agreed at Council</li> </ul>
Health and Community Objective 3 – Wellbeing	Charities for the Poor	<ol style="list-style-type: none"> <li>7. Transfer administrative responsibility for the charities to KTC and administer first year's fuel grants</li> <li>8. Identify extent of temporary resource required for future years.</li> </ol>	Costs to be met by Charity Trustees	By end November 2021	Council	COMPLETED
Health and Community Objectives 3 and	Measures to promote	<ol style="list-style-type: none"> <li>1. Consider and implement measures which</li> </ol>	£7400	During 2022	Council	Currently engaging with NNC levelling up scrutiny to

4 – Wellbeing and safety	community resilience	promote and support community resilience				understand optimum range of activities to
Health and Community Objective 4 – safety	Speed devices	<ol style="list-style-type: none"> <li>2. Transfer licence to KTC and re-start a rota of device installation on approved sites</li> <li>3. Identify additional locations, seek approval and determine need for any extra devices to be acquired</li> <li>4. Explore possibility of devices being solar powered</li> </ol>	£2000 buys a new device	<p>By January 2022</p> <p>After June 2022</p> <p>During 2022</p>	Finance and Governance Committee	<ul style="list-style-type: none"> <li>• Licence transferred</li> <li>• Currently, members working out best way of deploying both devices and whether additional batteries or equipment needed.</li> </ul>
Health and Community Objective 5 – Armed Forces Covenant	Remembrance Day events	Support Royal British Legion with costs and management of event, in particular the traffic order and hospitality costs.	£2000	November each year	Finance and Governance Committee	<p>Planning for 2022 event underway with RBL and Rector</p> <p>Armed Forces Covenant signed and registered.</p>
Sustainability Objective 6 Climate change mitigation	Promoting recycling measures	<ol style="list-style-type: none"> <li>1. Identify how recycling can be best promoted using KTC website</li> </ol>	Lead member time and officer time	By early 2022	Climate Change Working Party	<ul style="list-style-type: none"> <li>• New section on website – Going Green – with recycling information on it ; more pages to come.</li> <li>• Member pledges also now on website</li> </ul>

		<ol style="list-style-type: none"> <li>2. Cascade carbon literacy training for members</li> <li>3. Identify how best to engage with schools and community groups</li> <li>4. Identify potential 6eracycle project involving junior schools</li> </ol>		<p>From January 2022</p> <p>By February 2022</p> <p>By September 2022</p>		
Sustainability Objective 7 Development standards and policies	South West Kettering Neighbourhood Plan	<ol style="list-style-type: none"> <li>1. Adopt Neighbourhood Plan</li> <li>2. Support communications work by Forum</li> </ol>	£1000	By Spring 2022	Council	<ul style="list-style-type: none"> <li>• Neighbourhood Plan adopted by KTC and submitted to NNC who consulting on it</li> <li>• Communication with residents has started – some expenditure will be committed this financial year.</li> </ul>
Sustainability Objective 7 Development standards and policies	Replacement Area Action Plan for Kettering Town Centre	Initiate discussion with NNC about a planning framework for the town centre in the light of changing economic conditions	Clerk time	During 2022	Council	Initial inquiries made to NNC – awaiting reply
Sustainability Objective 8 Biodiversity	Develop a biodiversity and tree planting programme	Identify how KTC can support initiatives such as the green canopy plan with landowners	£3000	Throughout 2022	Climate Change WP	Under consideration by climate change group.
Sustainability Objective 9	Local Cycling and Walking	<ol style="list-style-type: none"> <li>1. Engage with the LCWIP</li> </ol>	Lead member time	Throughout 2022	Climate Change WP	LCWIP consultation has taken place

Walking, cycling and public transport	Infrastructure Plan	2. Promote Kettering Big Bike Ride – last Sunday every month and Walk-in Wednesdays campaign in schools			Council	
Organisational Effectiveness Objective 11 communications and engagement	Town Meetings	Agree a programme and themes for town meetings during 2022	Deputy Clerk time	By December 2021	Council	Council has agreed to hold four meetings a year – the first of these being the annual meeting in May
Organisational Effectiveness Objective 11 communications and engagement	Communications strategy	Develop a strategy to improve communications, maximise use of the website and social media and improve the Council's profile.	Deputy Clerk time	From April 2022	Finance and Governance Cttee	Once Events officer in place.
Organisational Effectiveness Objective 11 communications and engagement	"This is Kettering" social media presence	Agree with NNC how this account can be supported and expanded	Deputy Clerk time	By May 2022	Finance and Governance Cttee	Once Events Officer in place, although some work may be possible before then.