

# Kettering Town Council

MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE OF KETTERING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, BOWLING GREEN ROAD, KETTERING AT 7PM ON 16<sup>th</sup> DECEMBER 2021

Councillors Present: Cllr Craig Skinner (Chair)  
Cllrs Lloyd Bunday and Maggie Don  
Cllr Alexander Evelyn as substitute for Cllr Robin Carter

Officers present:- Martin Hammond, Town Clerk

No members of the public/press attended.

Item Number	Description
<b>FC21/051</b>	<b>Apologies for absence</b>  Apologies for absence were received from Cllrs Edwards, Carter, Pandey and Towns
<b>FC21/052</b>	<b>Declarations of interest</b> None declared
<b>FC21/053</b>	<b>Minutes</b>  The minutes of the meeting held on 26 <sup>th</sup> November 2021 were agreed as a correct record and signed by the chair
<b>FC21/054</b>	<b>Markets Sub Committee</b>  The chairman reported back on progress with establishing speciality markets in March, April and June, and that the sub committee was exploring the re-introduction of street food markets on Fridays between May and September as well as an indoor event in the late winter.  Members discussed the position of the general market and how to revive it; stallholder engagement had begun but had not progressed very far so far. Members expressed a preference for markets to take place on the Market Place in future and recognised that this would mean existing traders might have to be replaced with a new cohort.

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<p><b>FC21/055</b></p>	<p><b>Allotments Sub Committee</b></p> <p>Cllr Towns had circulated a report following a site visit to the Whiteford Drive allotment site. This had highlighted a number of issues around land ownership, maintenance of the stream and of the bridge over the stream, and various site maintenance requirements.</p> <p><b>RESOLVED</b> that</p> <ul style="list-style-type: none"> <li>a) A surveyors report on the condition of the bridge was required as a matter of some urgency</li> <li>b) Dialogue should be opened with NNC to regularise the land that had and had not been transferred to the Town Council</li> <li>c) The allotment association be invited to the next meeting of the committee to discuss priorities for the site in the short and medium term</li> </ul>
<p><b>FC21/056</b></p>	<p><b>Town Events Sub Committee</b></p> <p>There was no formal report. The clerk indicated that the Council was likely to underspend on the Welcome Back Fund, as some costs had come in lower than estimated and some proposals had not been delivered because they had been too short notice for suppliers. Proposals for other activities before the 12<sup>th</sup> March were therefore invited.</p>
<p><b>FC21/057</b></p>	<p><b>Budget 22/23</b></p> <p>Following approval for the draft budget at Council on 15<sup>th</sup> November, the clerk reported that the inclusion of a community lottery had left it standing at just under £325,000, representing a precept of £19.53.</p> <p>The consultation period had started today, and would run until the 16<sup>th</sup> January. Approximately 25 local organisations had bene contacted for comment on the budget and corporate plan, as had NNC members for Kettering.</p> <p>A press release had been sent out and a dedicated section created on the website.</p>
<p><b>FC21/058</b></p>	<p><b>Budget Monitoring and Bank Reconciliation</b></p> <p>The clerk presented a new format for budget monitoring, showing spending by budget line to date, with end of year projections, VAT incurred and income projections.</p>

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	Members noted the report and welcomed the new format.
<b>FC21/059</b>	<b>Outstanding invoices</b>  A report was submitted detailing invoices due, which was updated verbally at the meeting. Members also noted the invoices that had been paid under delegated powers since the last meeting.  <b>RESOLVED</b> that the following invoices be approved for payment:- <ul style="list-style-type: none"><li>- Knights and Hyde Office supplies – three invoices totalling £48.71 including VAT</li><li>- 2Commune – website training for the clerk - £180 including VAT</li><li>- Membership of the Society of Local Council Clerks - £277.</li></ul>
	Meeting closed at 7.36pm

Signed.....

Date.....