

## **FULL TOWN COUNCIL MEETING**

**16 June 2021 at 7.00 pm**

**NOTICE IS HEREBY GIVEN that a meeting of the Town Council will be held at the Council Chamber, Municipal Offices, Bowling Green Road, Kettering, Northants, NN15 7QX on Wednesday 16 June 2021 at 7.00 pm when the business set out below will be transacted.**

**The press and public are welcome to observe this meeting, but due to Covid 19 restrictions a place must be booked via the Town Clerk as spaces are limited.**

*Emma Driver*

**Emma Driver, Interim Town Clerk, Kettering Town Council  
10 June 2021**

<b>Item No</b>	<b>Item Description</b>
2021/022	Apologies for absence
2021/023	Declarations of Interest
2021/024	Agree minutes of the last meeting held on 19 May 2021
2021/025	Public Session. Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the Chair of the meeting, who may direct that a written or oral response be given.

If you wish to speak at this meeting , you may only do so in relation to an item on the agenda, you must register your request by 5pm on the day before the meeting. With the permission of the chairman you will be allowed to speak for three minutes.

- 2021/026 **Motion** Moved by: Maggie Don Seconded by: Clark Mitchell  
Kettering Town Council Agrees to declare a climate emergency in line with the one adopted by the now dissolved Kettering Borough Council.
- 2021/027 **Motion** Moved by: Clark Mitchell Seconded by: Maggie Don  
Car parking is currently free in authority owned car parks because of covid. Kettering Town Council will push the Unitary Authority to carry out a full survey of charges across the whole of North Northants before they are reinstated.
- 2021/028 **Motion** Moved by: Bev Wright Seconded by: Clark Mitchell  
In order to save the council money we aim within this term to become paperless and single use plastic free.
- 2021/029 **Motion** moved by: Clark Mitchell Seconded by: Bev Wright  
We will investigate the cost of recording future meetings and uploading them to YouTube and presenting the results to the finance committee
- 2021/030 To formally adopt the style Kettering Town Council as per Section 4 item 4.4 of the Community Governance Order 2020
- 2021/031 Adoption of the Council's Grievance Policy
- 2021/032 Adoption of the Council's Disciplinary Policy and Procedure
- 2021/033 To revise the Terms of Reference for the Finance & Governance Committee to 6 Councillors plus Clerk.
- 2021/034 Staffing Matter – Recruitment of Town Clerk  
Report attached.
- 2021/035 Establishment of Staffing Committee  
Appointment of members and adoption of Terms of Reference
- 2021/036 Signing of The Armed Forces Covenant  
To formally agree to signing of the Armed Forces Covenant on Armed Forces Day 26<sup>th</sup> June 2021
- 2021/037 Correspondence received and already circulated  
Plant a tree for the Jubilee  
Invitation to the Police, Fire & Crime Commissioner Virtual Councillor meetings (12th July)  
Parish Path Warden recruitment