



MINUTES OF THE MARKETS AND EVENTS COMMITTEE OF KETTERING TOWN COUNCIL HELD IN THETOLLER CHURCH ROOMS, MEETING LANE, KETTERING AT 7PM ON 29TH NOVEMBER 2023

Councillors Present: Cllr Craig Skinner (Chair)
Cllrs Dez Dell, Alexander Evelyn, Bev Wright and Martyn York

Officers present:- Martin Hammond, Town Clerk
Emma Dezelu Deputy Town Clerk

Item Number	Description
ME23/022	Apologies for absence Apologies for absence were received from Cllrs Fedorowycz and Rowley
ME23/023	Declarations of interest None declared
ME23/024	Minutes The minutes of the meeting held on 4 th October 2023 were agreed as a correct record and signed by the chair
ME23/025	Town Centre Footfall figures The pedestrian footfall data up to the end of September was submitted and noted.
ME23/026	Schedule of Events 2023-4 A report was submitted summarising the events that had taken place over the year to date and the financial commitments incurred. A verbal report was provided of those events which had occurred since the last meeting. The current position with the functionality of the Christmas lights was discussed, given that not all of them were operational at this point. The installers had left themselves insufficient time to complete the work, given that they were unfamiliar with the infrastructure and had encountered some power supply issues in some sites, which had only been resolved since the weekend. Some motifs would need to be

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	<p>moved and the power supply in the manor house museum gardens needed to be resolved. This year's experience would influence the choice and distribution of lights in the following years.</p> <p>It was noted that the budget for events would be slightly underspent in this financial year.</p>
ME23/027	<p>Schedule of Events 2024-5</p> <p>A report was submitted setting out the final proposed schedule of events for 2024-5, which had been prepared following the discussions at the previous meeting and in the light of changes to the proposed date for Kettfest. A revision to the paper initially published on the website was shown, to reflect a new date for Kettfest.</p> <p>Members discussed a number of aspects of the programme, including</p> <ul style="list-style-type: none">- The need to accommodate the Kettering Carnival, assuming it was restarting this year. Contact would be made with the organisers- The need for a Christmas Trail in the town centre – it was noted that it had not had much take up last year and that NNC's Christmas trail was being tested in 2023.- Arrangements for Friday Night Discos and Love Food- Branding the nearest Summer Saturday as Armed forces Day. It was noted that more organisations needed to be engaged in the Day for it to be effectively branded as such. <p>RESOLVED that the programme, as set out in the revised report, be approved</p>
ME23/028	<p>Remembrance Day</p> <p>The chair of the committee introduced this item. The meeting discussed how the arrangements for Remembrance Sunday could be improved.</p> <p>It was agree to explore, with the Royal British Legion, –</p> <ul style="list-style-type: none">- a different muster point and longer parade route for those in the parade- the use of the big screen to allow more people to see the wreath laying stage- more structure to the wreath laying, with a “master of ceremonies” description of what was happening at each stage. <p>Members noted that there had been two people who had missed the official attendance at an act of remembrance on</p>

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	<p>11th November this year. The objective would be to re-introduce it in 2024, when the date fell outside a weekend and therefore that it could be more easily accommodated within when RBL and Town Council resources.</p> <p>Members asked the clerk to encourage NNC to clean the war memorial.</p>
ME23/029	<p>Market Performance</p> <p>A report was submitted which summarised the performance of the general market over the last quarter, which was noted.</p> <p>Members were advised that traders were charged for an event or general market stall if they did not attend and had not cancelled before the day.</p> <p>A report on market charges would be submitted to the next Council meeting.</p>
	<p>Meeting closed at 7.40 pm</p>

Signed.....

Date.....