

**South West Kettering
(Headlands Community)
Neighbourhood Plan
2019 – 2031**

**Consultation Statement
October 2021**

South West Kettering (Headlands Community) Neighbourhood Planning Forum

South West Kettering (Headlands Community) Neighbourhood Plan

Consultation Statement

October 2021

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Introduction.

Whilst preparatory discussions and liaisons had already taken place with what was then Kettering Borough Council the launch of our Neighbourhood Plan initiative was on 27th March 2015 at the Annual General Meeting of our Residents Association. The response of the residents at that meeting was overwhelmingly in favour of proceeding with the idea. Over 100 residents signed up for membership of a prospective Neighbourhood Plan Forum and a Forum Working Committee was elected.

On 8th July 2015 the Borough Council received joint applications from the Forum Working Committee to designate the South West Kettering (Headlands Community) Neighbourhood Area and the South West Kettering (Headlands Community) Neighbourhood Forum.

The Borough Council publicised the applications for a six-week period on their website, through public notices and via a press release.

Representations were invited but none were received. The Executive Committee of Kettering Borough Council approved the Neighbourhood Area and the Neighbourhood Forum on 14th October 2015. This decision published with immediate effect on the Council's website.

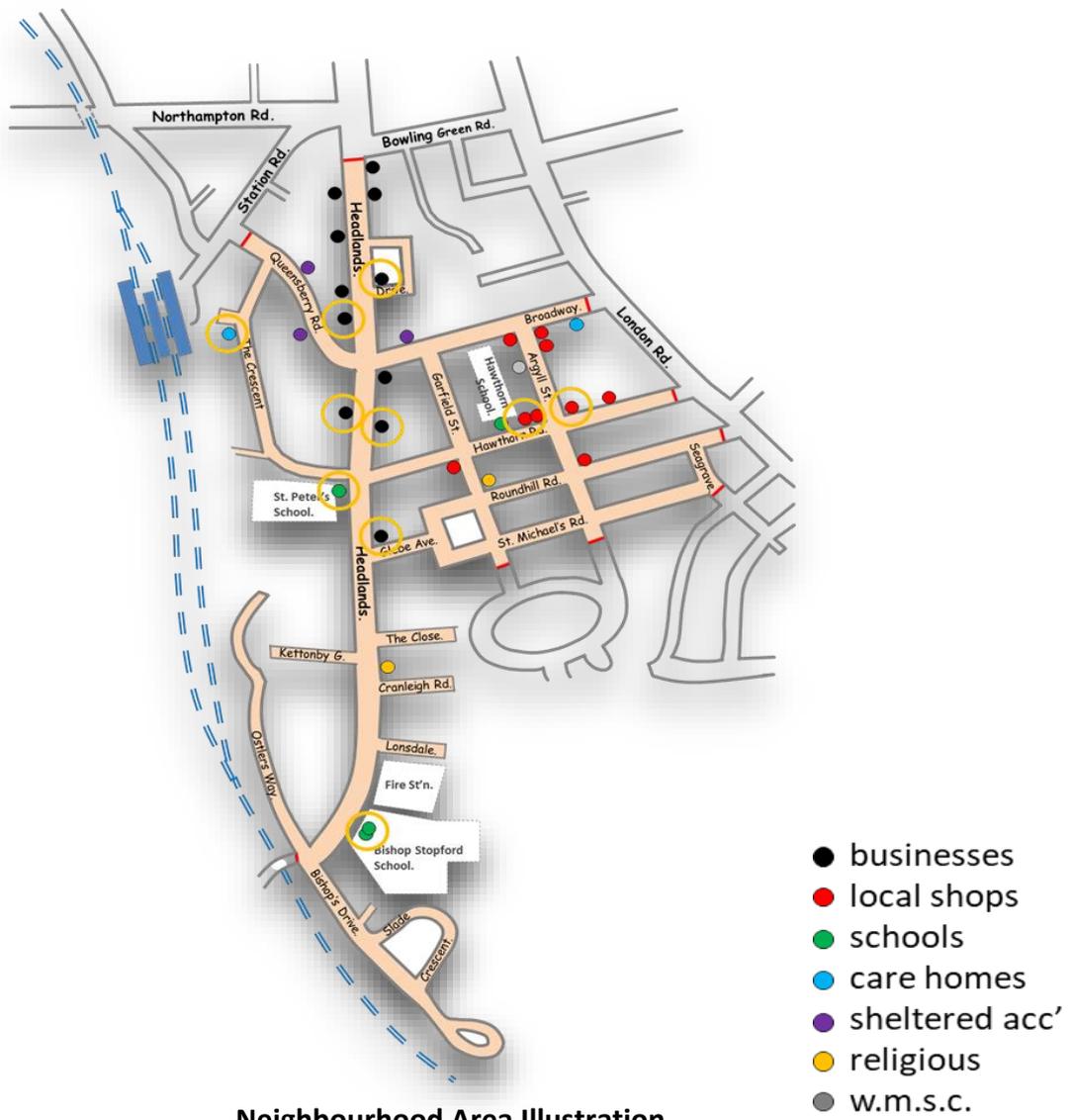
The entire Neighbourhood, over 900 addresses had been informed in August 2015 via hand delivered letters of the launch of the Neighbourhood Plan initiative, and then similarly notified of the Council's endorsements at the end of October. The second of these letters also included the invitation to everyone to attend the first of our public consultation meetings which had been scheduled for January 2016.

Our Neighbourhood Plan initiative had begun, and in December 2015 a reminder note about the upcoming consultation was again hand delivered to every address in the Neighbourhood.

Who was Consulted.

The addresses in the neighbourhood which had been approached included all its residents,

plus;	11	professional service businesses
	9	local shops
	3	schools
	2	care homes
	3	areas of sheltered accommodation
	3	places of worship
	1	working men's social club



Neighbourhood Area Illustration

Our first Neighbourhood Consultation event drew 57 attendees almost all of whom were private residents. The results of lively participation generated 143 individual comments which were enlightening, and encouraging because all the things which people liked about the Neighbourhood were mirrored by all the things they would not like. We found very close supporting alignment between the two views. It was apparent however that business and other non-resident occupiers of the Neighbourhood had been poorly represented at this event and so a more focused consultation was set up.

For clarity the Neighbourhood Area illustration (above) is derived from the formal map of the Designated Neighbourhood Area and shows the distribution of businesses and other non-resident occupiers.

Each of those addresses was approached directly to ask if they would be happy to discuss their views on the Neighbourhood Plan initiative.

Throughout the effort involved the Forum Committee maintained close ongoing contact with Kettering Borough Council (KBC) advisors, and continue to do so with the recently formed North Northamptonshire Council.

How were they Consulted

There have been three main elements of the consultation effort;

- invitations to consultation events,
- the consultation events themselves,
- feedback on consultation outcomes to residents and others.

Our methods to engage with our local community and to gather feedback have included using letters, e-mails, posters, questionnaires (tailored for specific events), discussion groups, interviews with businesses and non-resident organisations, social media, our own website and Kettering Borough Council's and by making draft copies of the emerging neighbourhood plan available for public inspection.

Invitations.

In preparation for any consultation event invitations were hand delivered to every address in the Neighbourhood. Later these were posted too on the Neighbourhood website and also notified on our Facebook page 'Everything Headlands'. As our Neighbourhood contacts list developed we had the facility then to send invitations directly to participants who had offered their e-mail addresses. In all events, those addresses who's contact details we did not have continued to receive hand delivered notification of upcoming events and their purpose.

Illustrations of these invitations are included in the Appendix together with illustrations of capture of consultation input and feedback to participants.

Consultation.

All our public consultation events were held here in St. Michael's Church on the corner of Garfield Street and Roundhill Road.



St. Michael's Church

Each event started with a presentation by Forum committee members on the purpose of the meeting. The attendees were seated up to eight to a table, each group together with a committee member who's task was to help guide things along.

Input by participants reflected their views on what they liked about their neighbourhood, what they disliked or wouldn't like to see in terms of future development, and any other concerns they had regarding the neighbourhood.

Notification	Date	hand delivery	direct to N'hood contacts	published on the website
Notification of the NP initiative	August 2015			
Council approval of Area and Forum & invitation to Consultation Event	October 2015			
Reminder of Consultation Event	December 2015			
Feedback Summary (Jan 16)	February 2016			
Feedback Details (Jan 16)	February 2016			
Invitation to Consultation Event 2017	December 2016			
Feedback Summary 2017	March 2017			
Feedback Details 2017	March 2017			
Invitation Pre-submission	November 2019			

Main Issues Raised.

First level of analysis of the results from both consultation events combined showed that the focus of resident's interests fell into six groups;

- Neighbourhood and Locality
- Development of Land and Buildings
- Streets
- Traffic
- Parking
- Social and Other

Each group was listed according to; things we like, things we would not like, other existing concerns, and then things we definitely would not like in future. Each expression was labelled according to source; resident, business input, local shops, educational, etc.

The grey bars represent input from our first consultation in January 2016, the blue bars from input during the consultation in January 2017 and all from residents of the Neighbourhood. The pink entries were those from non-resident occupants; business, shops, schools etc.

Our task then was to try to identify which issues were directly related to Development of Land and Buildings, which could be affected by Development of Land and Buildings, and which were not really appropriate for inclusion in Neighbourhood Planning. Once done the picture became very much clearer and the main issues were identified as follows;

1. maintaining the diverse mix of land uses in the neighbourhood: the established mix and type of residential property together with the provision of schools, care homes, places of worship, professional services and shops contribute to the sustainability of the area and give it its special identity and character within the wider town.
2. The desire is to retain the current balance of mixed land uses, preventing the unsympathetic development of established properties and an infill of spaces between them and resisting inappropriate proposals for change of use of residential homes: such development threatens to erode the distinctive townscape and heritage of the neighbourhood,
3. supporting the current businesses to remain in the area,
4. retaining and supporting the retail hub around Hawthorn Road and Argyll Street that provides for both day-to-day convenience shopping needs and local services,
5. If possible addressing the lack of publicly accessible green spaces for informal recreation, especially parks for children to play in and for people to meet and interact.
6. Accessibility in the area by public and private transport is a great strength that allows convenient access to the wide range of land uses in the area. This accessibility brings with it the need for traffic management to ensure the area retains its good access to the town and the major roads, and the need for good levels of parking to be available for any new development. The accessibility of the area to vehicles is also a threat to the safe movement of pedestrians and cyclists across the area.

All could be accommodated except it seemed to us those issues surrounding traffic and parking and which we knew were sources of major irritation for residents and none-residents alike in some parts of the Neighbourhood. Whilst we could not address easement directly we could attempt to prevent the problem becoming worse through policy inclusions relating to off-road parking capacity alongside new development.

Consideration of the Issues.

One of the nice things which arose out of the consultations was the continuation of alignment through the second consultation of ‘things we like’ and ‘those things we would not like’. This aspect had made it fairly easy to identify those main issues arising, and from out of which emerged the ‘Vision’ for the Neighbourhood and its subsequent translation into Plan Objectives.

The Plan Policies whilst not easy to weave into alignment with the Planning Policies of North Northamptonshire Council nevertheless have turned out to be neighbourhood focused and they align with the ‘main issues’ and ‘objectives’ that emerged through the public consultation and engagement that took place as illustrated below;

<u>Issues Raised</u>	<u>Plan Objectives</u>	<u>Policies</u>
1, Maintain the diverse mix of land uses. 4, Support the retail hub.	Maintain the current mix of Services and facilities	1. Community services and facilities.
3, Support business.	Promote and enhance local business opportunities	2. Defined business area.
2, Prevent unsympathetic development.	Conserve and enhance local heritage features	3. Development in the conservation area. 4. Protected housing
2, Prevent unsympathetic development. 5, Address the lack of open space 6, Roadside parking	Future development	5. Design of new development. 6. Natural features and landscape

Conclusion.

The Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning (General) Regulations 2012 (as amended). It forms part of the plan proposal that is submitted to North Northamptonshire Council. Section 15 (2) of Part 5 of the Regulations sets out what a Consultation Statement should contain:

- (a) details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- (b) explains how they were consulted
- (c) summarises the main issues and concerns raised by the persons consulted
- (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan

This document provides a record of the public engagement and consultation that took place during the development of the South West Kettering (Headlands Community) Neighbourhood Plan. The main methods used to publicise the consultation and engagement processes are documented above and through the appendices, including the main findings from the engagement.

The aims of the consultation process were to be inclusive and open in the preparation of the Plan and to ensure that the wider community:

- was kept fully informed of what is being proposed
- was able to make their view known throughout the the process
- had opportunities to be actively involved in shaping the emerging plan
- was made aware of how their views have informed the draft neighbourhood plan
- to 'front load' the consultations to ensure the Plan was fully informed by views of the residents, businesses and stakeholders
- to ensure consultation took place at all key stages, to engage as wide a cross-section of the community as possible and to ensure that the results of consultation were made publicly available

Appendix

Illustrations of Communications Delivered and of Neighbourhood Inputs Received

Launching the Neighbourhood Plan Initiative

Each of these notes delivered by hand to all addresses in the neighbourhood;

- opening notification Aug' 15
- update Oct' 15
- invitation Nov' 15
- reminder Jan' 16



**South West Kettering
(Headlands Community)
Neighbourhood Plan**

August 2015

Our purpose is to establish a formal collaboration between the Planning Dept. of Kettering Borough Council and the residents of this neighbourhood, to try to protect what we like most about our locality, to improve those things we would like to see given greater priority, and to prevent those things happening which we really wouldn't like to see.

Currently our application for formal recognition is under consideration by Kettering Borough Council and we anticipate their decision some time early in October.

At that point, if we are successful, we will deliver further explanatory leaflets to every household in this neighbourhood and in which we will publish the address of our website which is already under construction.

So far, membership of our neighbourhood Forum (i.e. those residents who have already agreed to become involved) exceeds 100 and we do have an elected working committee.

We do need many more members of course !

If you would like to get involved with the Forum and the development of your Neighbourhood Plan, or would just like to express your views on such, please e-mail us at swketteringnp@gmail.com You can also contact us in writing, marking your letters f.a.o. Neighbourhood Plan, at 2 Cranleigh Road, Kettering, NN15 6QA

HA

Harry Frankland.
Chairman.



**South West Kettering
(Headlands Community)
Neighbourhood Plan**

30th October 2015

Success !!!

We have won recognition by Kettering Borough Council of our designated Neighbourhood and of our Forum. We are now 'official'.

Our dedicated Neighbourhood Website is about to be launched, and where you may find some basic facts about Neighbourhood Plans and about our involvement;

swketteringnp.org.uk

We intend to develop the website fairly vigorously in line with our plans to make it as easy as possible for any resident, whether Forum member or not, to discover what is happening in the development of our Neighbourhood Plan and to contribute to that development if they wish to do so.

Our next neighbourhood meeting is scheduled for Sunday afternoon
17th January in St. Michael's Church, starting at 2.00 pm.

We will illustrate as clearly as we can the stages involved in the development of a Neighbourhood Plan and let you know about the sorts of issues which come under the umbrella of Neighbourhood Planning, and those which don't.

Most importantly we hope to make it as easy and comfortable as we can for people to question what we are doing, and to feel encouraged to tell us what needs to be done.

A little nearer the time we will deliver a reminder of the arrangements for that meeting to all of the residents of this neighbourhood.

Looking forward to seeing you there,

HA

Harry Frankland.
Chairman.



**South West Kettering
(Headlands Community)
Neighbourhood Plan**

A Very Merry Christmas

and

a Happy New Year to you

from your

Neighbourhood Plan Committee

Neighbourhood Plan ?

It relates to the future development of your street and of those others in your immediate neighbourhood. What would you like to see done? What would you not like to see happen in the future ?

Come and find out all about it on
[Sunday afternoon 17th January](#)
in St. Michael's Church, Garfield Street, 2.00 pm.

Lots of information on display, a brief opening presentation, and then informal chat groups where you can exchange ideas over a nice cup of tea and let us know your views on the sorts of things which are important to you.

We'll send you an update and reminder ahead of the event and if you are already curious, why not take a look at your Neighbourhood Plan website;

swketteringnp.co.uk



**South West Kettering
(Headlands Community)
Neighbourhood Plan**

Happy New Year !

from your

Neighbourhood Plan Committee,

*and a reminder about our
neighbourhood consultation;*

**Sunday afternoon 17th January.
St. Michael's Church, Garfield Street,
from 2.00 pm.**

Consultation Display

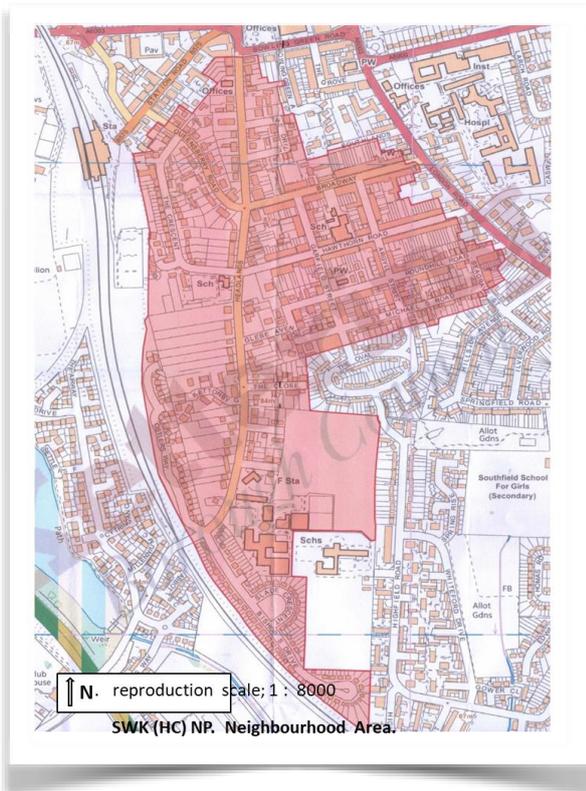
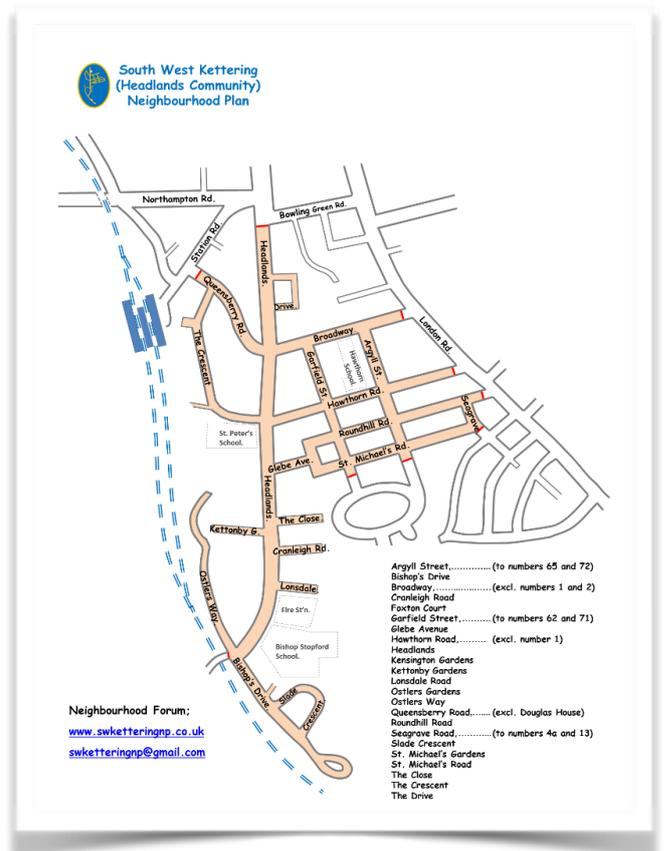


Illustration of the formally designated Neighbourhood Area (A3 size) displayed in the reception area of the church in preparation for the arrival of participants

Simplified illustration of the neighbourhood actual address range included. Also A3, in the reception area.

Both map displays were erected for all consultation events and included in relevant pages of the website.

They were also included in smaller versions of ongoing delivered notifications.



Small 'contact' slips made available for all attendees at the first consultation event

Additional notices displayed in the reception area of public consultation events, the contents of which were also publicised on our Neighbourhood website pages.



South West Kettering
(Headlands Community)
Neighbourhood Plan

Welcome !

The neighbourhood forum;
providing the opportunity to include your views on how
your neighbourhood might be developed and improved.

'Neighbourhood Plans' is a National initiative to provide everyone
with the opportunity to become more closely involved in local
planning issues. It has been running now for four years and
currently (mid 2015) there are hundreds of Neighbourhood Plans
established nationwide, giving each group of involved residents
(the neighbourhood forum) far greater opportunity than ever
before to mould the the composition and character of their local
areas.

Here is your opportunity to have your own ideas and views put
forward with perhaps far more weight than previously. Obviously
the more of us who choose to take it the greater the prospects
for us to protect what we like best about our locality, to improve
things we would like to see given greater priority, and to prevent
those things happening which we really wouldn't like.



South West Kettering
(Headlands Community)
Neighbourhood Plan

Our Forum.

The embryo of our neighbourhood forum was formed at a public
meeting in St. Michael's Church in March this year. Nine hundred
or so households were notified about the meeting in advance and
in the event, 52 people attended. At the conclusion of the
presentation on the purpose of the initiative the meeting was
unanimous in support, and of those in attendance, all chose to
sign-up for forum membership.

Although the majority was of neighbourhood residents, the new
membership also included representation of one school, one
locally based business and one of our local councillors.

A working committee was elected to carry the initiative through
and members of that committee have since been working on a
variety of tasks, the most significant of which have been
composition of our applications for formal recognition of our
forum and of our proposed neighbourhood boundaries.

These have just recently been submitted to KBC who will now
conduct their own public consultation preparatory to making their
decisions.

Some details of KBC's intentions may be found in the public
notices of the Telegraph of 16th July, and more on KBC's own
website:

<http://www.kettering.gov.uk/info/200074/planning/1537/neighbourhoodplanning>



South West Kettering
(Headlands Community)
Neighbourhood Plan

Quick Summary.

A neighbourhood forum is a group of residents and people who
work locally, which is generally representative of all the people
who live there, and is formally recognised by the local council as
a properly established body who's views must be taken into
consideration on local planning matters.

Everybody who lives and works in this neighbourhood can
become a member of the forum. It is free to join.

Many residents of course will not want to join the forum but still
might harbour some anxiety over issues being discussed without
their involvement but which could affect the environment where
they live.

In order to accommodate such, our forum committee is working
on production of our neighbourhood plan website which will be
'open access' to everyone and which will include the invitation,
whether forum member or not, to send in your views on
particular issues under consideration, or on issues you feel
strongly about but which have not yet appeared on the agenda.

The forum committee will in any case periodically deliver to each
household, business and institution in our designated
neighbourhood an update on its activities.

You can in fact contact us now. Look for the page in this display
headed 'Contact Us'.



South West Kettering
(Headlands Community)
Neighbourhood Plan

Why Get Involved ?

What would happen **without** a neighbourhood forum ?

The Planning Department of Kettering Borough Council would
continue to apply established planning principles and guidelines.
Our awareness of developments would continue to depend on our
keeping ourselves informed, and our opportunities to object,
request change, or even endorse plans for change will remain as
they are (e.g. responding to public notifications, lobbying our
Council representatives, etc.). We would continue to react as
individuals and usually over things which have direct impact on
our own personal contentment.

What will happen **with** a neighbourhood forum !

We will develop and agree with the Council a Neighbourhood Plan
setting out for example the constraints on developments which
we would prefer to see in place, and the priorities we would like
to see given to other initiatives. The Plan would be a reflection of
the wishes of the residents as a whole.

In effect, we would no longer be reacting as individuals. We
would become a far more proactive group of residents, operating
in collaboration with the Council,
..... and in advance of change !

Feb' 16 Report back to the neighbourhood

The results of the consultation in January.

Delivered by hand to all addresses in the neighbourhood and posted on the neighbourhood noticeboard.

Later (when it became available), posted too on the neighbourhood website together with the detailed analysis of the input by attendees.



Comments on the Event Arrangements.

Twenty eight residents filled out their satisfaction questionnaires at the close of the event. The combined result was better than ever we might have expected with the overall satisfaction rating of the arrangements we had prepared being high, and reflected too in the comments from others who preferred to offer verbal comment and advice.

Just as important to us are the indications of which aspects of the event were particularly enjoyed and of those which were found lacking in some regard or another. For certain one thing we must attend to next time is the arrangement of tables. Whilst many residents enjoyed the opportunity to meet others from the neighbourhood, whole-table discussions were often difficult, constrained by having long tables rather than round ones. Since the core focus of the event was intended to be discussion and exchange of ideas, we must do better next time.

One further impression we received was resident's particular interest in what comes next, and how soon? This we take as an instruction to 'get on with it', and we will.



Ideas and Concerns Submitted.

One hundred and forty three post-it note comments were received reflecting residents' satisfactions and concerns over neighbourhood issues. These appear to reflect five broad areas of interest with just a few particular items in addition.

The appendix 1. document illustrates the entire range of points raised, their distribution into the five broad areas of interest and the extent of popularity of each one;

Neighbourhood (our locality) comments received	57.
Parking	27.
Buildings & Development	26.
Streets	17.
Traffic	11.
Others	5.

Our Locality.

Three quarters of all the points raised under this heading reflect resident's contentment with our neighbourhood, a big proportion focused on its location in regard to access to town centre, shops, support services, travel and leisure, etc., but with most of the total illustrating the reasons why residents feel that this is just 'a nice place to live'.

Those reflecting resident's concerns include some regrets (lack of open spaces, no post office, etc.), but also some particular worries, for example the 'eventual purpose' of the new railway bridge at the bottom of Headlands.

Parking.

Almost all of the comments received here illustrate a problem which residents would like to see eliminated, or at least eased. Together they illustrate a very widespread and serious concern, and identify a number of the main aspects contributing to the overall problem.

Buildings and Development.

The impression given here is of resident's general satisfaction with the appearance, purpose, etc. The comments appear to suggest a desire to maintain the 'style' of our neighbourhood and don't want anything

Streets.

Two thirds of comments here reflect resident's dislike of a number of issues, such as access, pavements mess, inadequate maintenance (both public and private), etc. Some positive comments illustrate a liking for some particular issues associated with new pavements and roads resurfacing will continue to be a priority.

Traffic.

Again, the great majority of comments reflect resident's frustration with the current state of our neighbourhood but here with some consideration of solutions pursued.

cont'd.



February 2016.

Summary of Results: N.P. Consultation 17th January '16, St. Michael's Church.

Introduction.

The consultation event in the committee's view and of most of the residents it seems was, as a first-stab at least, pretty good. Residents who did attend and who expressed a view on how it was set-up and handled scored it very highly.

In regard to ideas and concerns about our neighbourhood we collected upwards of a hundred and forty post-it note comments in total. When aligned with 'what do we like' and 'what would we change' we find the two sides complementary in most aspects. In effect, 'these are the things we like and this is how we would like to see them tidied up and preserved'. In regard to things we definitely do not like on the 'change' side there is little on the positive side which is contrary to those views. Only here and there do we see opposing ideas. Trees for example are seen by some residents as lovely assets but by others as causing significant nuisance.

One aspect which became almost immediately apparent to us was that many of the issues raised fall outside of the scope of what we knew to be strictly Neighbourhood Planning guidelines and we found this worrying. We have been advised since then however that community aspirations beyond those relating to the development and use of land can be included with a Neighbourhood Plan, but set out in an attached companion document.

The following pages contain a brief summary of the ideas and concerns submitted during the consultation and which are more comprehensively presented in the appendix 1., and a brief description of the results of our survey of residents' impressions of the event, which is detailed in the appendix 2.

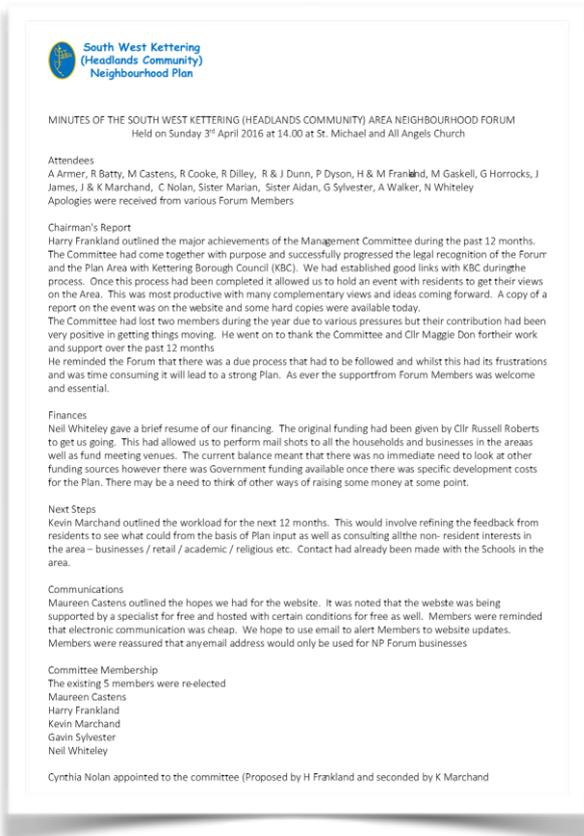
In regard to the ongoing work of your committee, out of this consultation we now have a clear indication of the range of issues that neighbourhood residents would like to see us take on board, which is great, and of huge help to us.

As soon as we have composed the appropriate action plan we will present it to you, and get on with it.

Harry Frankland.

cont'd.

Minutes of Forum Members AGM



this example from April 2016.

Minutes of AGM's always sent directly to all Forum Members, and posted on the Neighbourhood website.



Jan '17 Invitation to the second Consultation Event



Giving Direction to our Neighbourhood NOW and in the FUTURE
Developing our Neighbourhood Plan
swketteringnp@gmail.com or find us on facebook:Everything Headlands

Do YOU want development that dramatically increases traffic in our neighbourhood?

Do YOU want development to reduce our green spaces?

Do YOU want to keep our local amenities?

Do YOU want high rise buildings?

Do YOU want to preserve the character of the area?

Do YOU want to maintain the employment mix?

Do YOU want to have a say about our neighbourhood?

Sunday 15th of January 2017 from 2 to 4 pm @ St Michael's Church - FREE COFFEE and CAKE Corner of Garfield and Roundhill Road

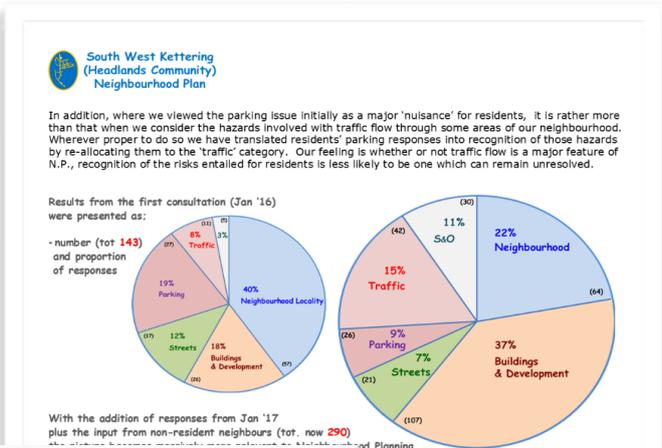
and other reminders ready for delivery

March '17 report back to the Neighbourhood.

The results of the second consultation event in January.

These next three pages delivered throughout the Neighbourhood (e-mail and hand delivery), and posted on the Neighbourhood website together with the full detailed background analysis of all participants' input.

swketteringnp.org.uk



South West Kettering (Headlands Community) Neighbourhood Plan

March 2017.

Updated Summary of Residents' Feedback from our Public Consultations.

The January '16 consultation results illustrated the range of responses to the simple request for comments and ideas concerning those things which residents like about their neighbourhood, and those things they did not like or would like to change.

In January this year the request to attending residents was to focus a little more closely on development of land and buildings; the core issue in Neighbourhood Planning.

Consultation with local businesses, schools and other institutions has been carried out in the meantime almost entirely through individual canvassing and although we have been successful in attracting the time and attention of only a proportion of them so far, our expectation is that the views of those who have given them will turn out to be pretty representative.

In total now we have received 290 suggestions, ideas and comments which we have grouped according to the aspect of concern which they address. The detail the results can be found in the consultation analysis report which is posted on our Neighbourhood website.

The distribution of weight of concerns from all consultations is now illustrated in proportion as;

Category	Percentage
Neighbourhood & Locality	22%
Development of Land & Buildings	37%

ysis illustrates a large degree of satisfaction; ets.

strictions on future development which they would over the consequences of any future migration of hbourhood.

ecting differences in residents' likes and dislikes gnition of a need for improvement.

Interestingly with so many of the total, whilst not ch with enough enthusiastic subscribers could be

H.F. March '17

South West Kettering (Headlands Community) Neighbourhood Plan

To; Resident attendees, Neighbourhood Consultation 15th January. March '17
Business and Institution Collaborators.
All Neighbourhood Forum Members.

F'm; Your Neighbourhood Plan Working Committee.

Ref: **Update on Results of Consultations to date.**

Examination of the feedback we received during our latest consultation and the combination of the results with those from our first consultation in January last year, and with the input from other local business representatives in the meantime is now complete. Attached here is a brief summary of the distribution of residents' input. Unfortunately the detail of all the consultation responses cannot be conveniently displayed in a concise presentation. There is just too much information. It is all available on our Neighbourhood website but if anyone would like to receive their own copy, please just e-mail a request for such.

We have exercised some care in the way we are presenting the outcome but would still be very interested, once you have taken the opportunity to study the analysis of responses, to receive any views you might like to offer regarding your satisfaction or otherwise with the overall impression it conveys. It is important because we must now start composition of the draft of our Neighbourhood Plan and in the absence of any other relevant comment or input, that would be based upon this analysis.

Whilst we don't anticipate much difficulty in composing the essential content of a plan which would be properly representative of residents' views, our conclusion is that we do need professional assistance in translating that simple composition into the structure of presentation needed for compliance with Neighbourhood Planning rules.

Our immediate task is to raise a successful application for Government grant support which is available to cover the cost of such professional assistance.

We will of course submit our draft for your examination and comment before committing any further, and continue to keep you informed of developments through direct contact as appropriate and more generally via updates in our Neighbourhood Plan website.

HA

Harry Frankland.
Chairman.

Att.

swketteringnp@gmail.com
www.swketteringnp.org.uk
facebook: Everything Headlands

Shops, bus, education, '16 /'17

amatically from those we saw in the presentation of

velopment of Land and Buildings' simply because that ring our second consultation. This is really important planning. The increase in size of this topic not the actual numbers of residents' concerns, nor

inding roadside parking in the neighbourhood, ally, now reduced to 9%. This is due in part to attempts to translate the parking problem (in itself we have tried to do this in two ways.

ffered a number of residents' concerns from 'parking' ncerning accommodation of off-road parking capacity urther arising from new buildings or from change of tem does not become more acute.

Lead up to presentation of the Pre-submission Draft Plan.



South West Kettering
(Headlands Community)
Neighbourhood Plan

18th March 2018.

**Notice of the Annual General Meeting.
Sunday 8th April 2018.
3.00 pm.
St. Michael's Church,
Roundhill Road.**

Dear Forum Member,

We are in the final stages of production of the draft of our Neighbourhood Plan which addresses, as best we may, the main issues you have raised during our consultations.

We are approaching the point at which we must begin the formal process of consultation with neighbourhood residents and other involved institutions but in line with the rules of the N.P. initiative may not do so without first receiving the formal approval of the Forum.

It is a critical point in our progression. All of our research is done, but now without your particular support we would be halted in our tracks. In order to proceed we need a significant turnout of Forum members, and your vote in favour of our continued efforts.

The required structure of the Plan presentation is laid out on an attached page. Our draft Plan is a substantial document so our intention is to present a digest of its contents at our AGM, discuss with you any immediate concerns or queries you may present, and to let you know how on its completion you may gain access to the full composition.

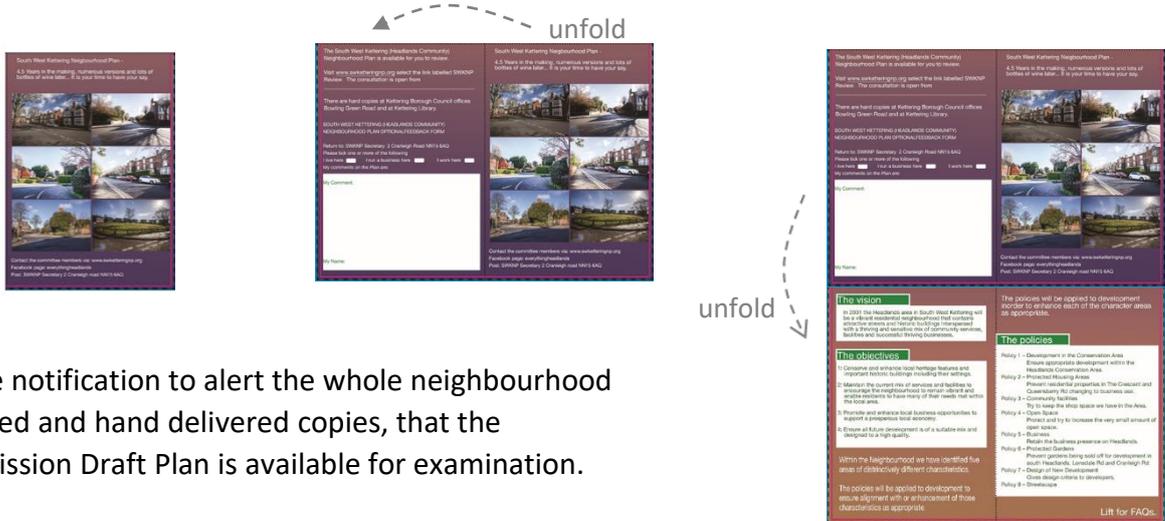
Harry Frankland.
Chairman.

Agenda.

- Welcome, and apologies.
- Committee update on our progress.
- Financial report.
- Election of committee; the following are happy to put themselves forward for re-election,
Harry Frankland. Chairman.
Neil Whiteley. Treasurer.
Kevin Marchand. Secretary.
Maureen Castens. Committee Member.
Gavin Sylvester. Committee Member.
Cynthia Nolan. Committee Member.
- Vote on the Motion; **'The Forum will progress the Draft Plan to general consultation'**
Proposer, Harry Frankland. Secunder, Kevin Marchand.
- Plans for the coming year.

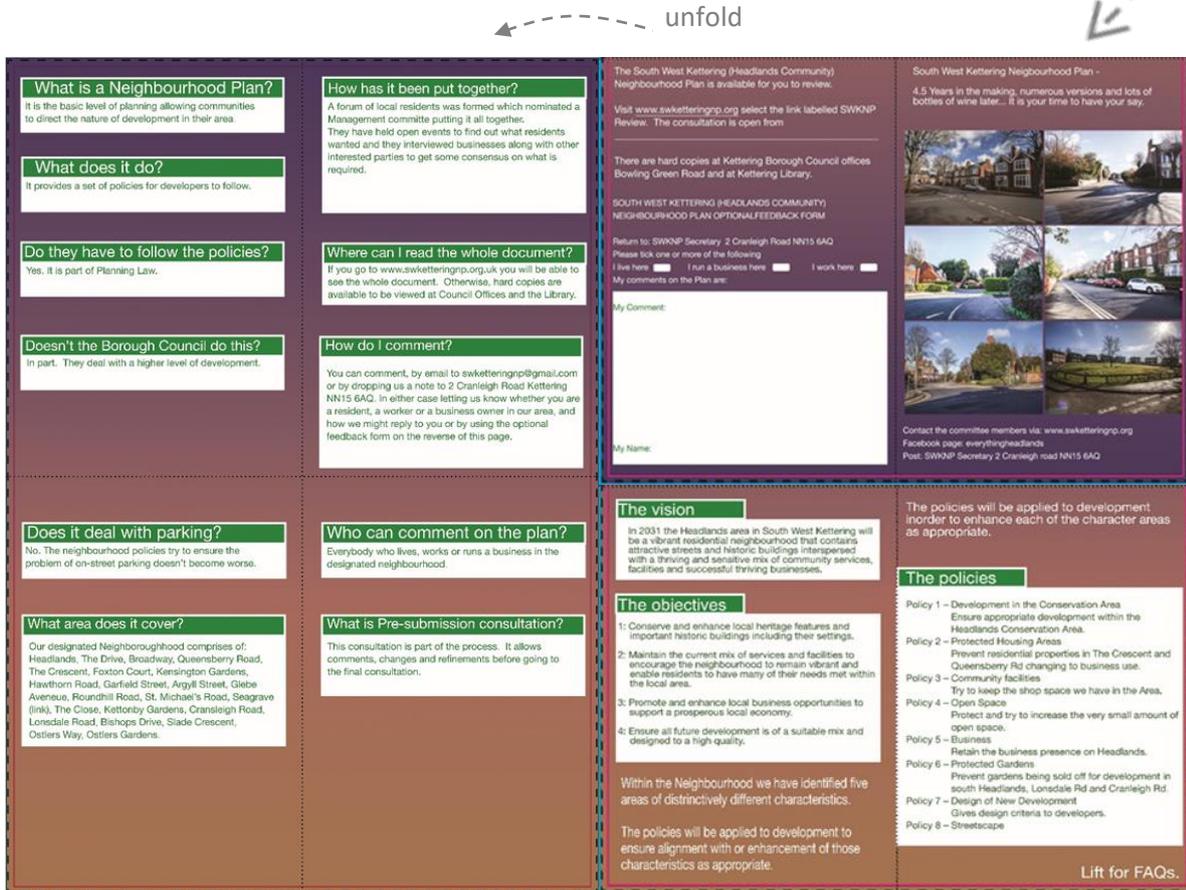
Att. 1. *Format of a Neighbourhood Plan.*
 2. *List of our developed Policies.*

Presentation of the Pre-submission Draft Plan



This is the notification to alert the whole neighbourhood via e'mailed and hand delivered copies, that the Pre-submission Draft Plan is available for examination.

- the announcement
- where to find the document
- vision, objectives and policies (i.e. policies at that stage, amended since)
- answers to frequently asked questions
- opportunity to comment



Footnote.

Of course there are points of contact not all of which are illustrated here, but which may be found in the pages of our Neighbourhood website or which could otherwise be presented if needed. Our intention through this selection of items is to demonstrate the scope of consultation between our Forum Working Committee and the population of our Neighbourhood, and which has been thorough, informative and rewarding.